



Achievement House Cyber Charter School Board of Trustees
Public Meeting Minutes
Tuesday, July 15, 2025

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Marilou Strangarity (President) – Present
 - Bob Worn (Vice President) – Present
 - Kristin Chettle (Treasurer) – Not Present
 - Don Fraatz (Secretary) – Present
 - Bob Maranto – Present
 - Lisabeth Sweeney – Not Present
- III. Executive Session Statement
 - A. Marilou Strangarity announced that the Board held an executive session this evening to discuss personnel matters, financial matters, and legal issues.
- IV. Notification of Recording
 - A. M. Strangarity announced that the public session would be recorded on an audio device.
- V. Officer Elections
 - A. M. Strangarity passed the meeting over to the Solicitor of Achievement House Cyber Charter School, Brian Leinhauser, who will be overseeing the reorganization meeting for the school this evening. He opened up the floor to announce that we are seeking nominations for Board members to serve or to return to service on the Board of Trustees of Achievement House Cyber Charter School for the upcoming term of 2025-2026.
 - B. B. Leinhauser called for nominations for the position of **President** of the Board of Trustees for the upcoming term.
 1. Don Fraatz nominated Marilou Strangarity. The nomination was seconded by Bob Maranto.
 - C. B. Leinhauser asked if there were any additional nominations or discussion.
 1. Hearing none, B. Leinhauser called for a vote on the appointment of Marilou Strangarity as President of the Board of Trustees. All ayes; no abstentions.
 - D. B. Leinhauser made a call for nominations for **Vice President** of the Board of Trustees for the upcoming term.
 1. D. Fraatz nominated Bob Worn as Vice President of the Board of Trustees. The nomination was seconded by B. Maranto.
 - E. B. Leinhauser asked if there were any additional nominations or discussion.
 1. Hearing none, B. Leinhauser called for a vote on the appointment of Bob Worn as Vice President of the Board of Trustees. All ayes; no abstentions.
 - F. B. Leinhauser made a call for nominations for **Secretary** of the Board of Trustees for the upcoming term.
 1. B. Worn nominated Don Fraatz as Secretary of the Board of Trustees. The nomination was seconded by B. Maranto.
 - G. B. Leinhauser asked if there were any additional nominations or discussion.
 1. Hearing none, B. Leinhauser called for a vote on the appointment of Don Fraatz as Secretary of the Board of Trustees. All ayes; no abstentions.
 - H. B. Leinhauser made a call for nominations for **Treasurer** of the Board of Trustees for the upcoming term.
 1. M. Strangarity nominated Bob Worn as Treasurer of the Board of Trustees. The nomination was seconded by B. Maranto.
 - I. B. Leinhauser asked if there were any additional nominations or discussion.
 1. Hearing none, B. Leinhauser called for a vote on the appointment of Bob Worn as Treasurer of the Board of Trustees. All ayes; no abstentions.

- J. B. Leinhauser informed the Board of Trustees that the school received notice of Kristin Chettle's resignation from her position as a member of the Board of Trustees. B. Leinhauser called for a motion to reluctantly accept Kristin Chettle's resignation and extended best wishes for her future endeavors.
 - 1. Motion to accept the resignation was made by D. Fraatz and seconded by B. Maranto. All ayes; no abstentions.
- K. B. Leinhauser called for a motion for the Board of Trustees to consider the appointment of Maryanne Cullen, a parent of a student at Achievement House Cyber Charter School, to serve as an at-large member of the Board of Trustees. The Board previously met with Maryanne Cullen and confirmed that she meets the qualifications required to serve in this capacity.
 - 1. B. Leinhauser called for a vote on the appointment of Maryanne Cullen as a member of the Board of Trustees. All ayes; no abstentions.
- L. B. Leinhauser turned the meeting over to his colleague, Maeve Bain, who administered the oath of office to the Board members. All Board members were present and took the oath.
- M. B. Leinhauser turned the meeting back over to M. Strangarity and stated that the Board is reconstituted and prepared to enact business on behalf of Achievement House Cyber Charter School.
- II. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes of the June 17, 2025 board meeting.
 - 1. Motion to approve the minutes of the June 17, 2025 board meeting was made by D. Fraatz and seconded by B. Maranto. All ayes; motion carried unanimously.
- III. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 - B. Angela Alderfer updated the Board on her report and noted that she received the Keystone testing results and will have information ready for the Board by the next board meeting.
 - C. B. Worn inquired about our updated continuation letter process. This year, we transitioned to using DocuSign for distribution, which has significantly streamlined delivery and response times. The feedback has been overwhelmingly positive, and we're pleased to report that over 90% of staff have already completed the signing process.
- IV. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff did not have any updates to her report. She is looking forward to seeing where our graduation stats land at the end of summer school in August.
- V. Discussion Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Jodi Byrne updated the Board and shared how we are trying to make data usable, readable, and applicable to our teachers.
- VI. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Becky Aller did not have any updates for the Board but was excited to share that we have our first full Orientation/Launch cohort of 20 students all ready to go with proofs, enrollment forms and all documentation needed.
 - C. B. Aller shared that we hosted a potluck bridal shower today in celebration of a staff member's upcoming September wedding. The event was a great success, featuring a wide variety of delicious food and plenty of fun enjoyed by all.
- VII. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Stefani Frank was not able to attend the meeting tonight, and Don Asplen said he would try to answer any questions the Board may have.
 - C. M. Strangarity requested an update on our new UKG payroll software system. D. Asplen shared that we had been dissatisfied with our previous payroll provider, and UKG has proven to be a significant improvement. Their team has been cooperative, responsive, and proactive in anticipating our needs. Although we've only completed one payroll cycle so far, employee feedback has been overwhelmingly positive.
- VIII. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.

- B. D. Asplen shared that Angela Galie has stepped down from her leadership role to dedicate more time to working with our students. In her absence, Angela Alderfer has stepped in and noted that there are no updates to A. Galie's report at this time. She also shared that Kris Botes will assist with the transition as we begin the search for a new Supervisor. Additionally, A. Alderfer reported that we anticipate between 25 and 32 students graduating from summer school, bringing our total number of graduates to approximately 212 to 220.
- IX. Finance/Business Report
 - A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items in the report.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 1. Motion to approve the written Treasurer's Report was made by D. Fraatz and seconded by B. Maranto. All ayes; motion carried unanimously.
- X. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
- XI. D. Asplen shared that there were no formal updates for the Board at this time but took a moment to warmly welcome our newest Board member, Maryanne Cullen. In addition to being a supportive parent of the school, Maryanne brings a wealth of experience, having spent 10 years as a teacher followed by 20 years leading nurse education at CHOP.
- XII. Personnel
 - A. New Hires:
 1. Kelly Barber, Special Education Teacher - 5/07/25
 2. Emlyn DeGannes, Engagement Specialist - 7/01/25
 3. Lorenzo Falcone, Content Marketing Manager - 7/07/25
 4. Evan Trexler, Motion Designer - 7/07/25
 5. Regan Sarmiento, Director of Partnerships - 7/21/25
 6. Michael Gergely, Special Education Teacher - 8/20/25
 - B. Separations:
 1. Allie Bringham, Guidance Counselor - 6/25/25
 2. Angela Barger, Teacher - 6/30/25
 3. Erika Replogle, Special Education Teacher - 6/30/25
 4. Holly Watchek, Student Success Coach - 6/30/25
 5. Morris Hendricks, IT Specialist - 7/01/25
 6. Jim Flick, Dean of Students - 7/02/25
 - C. Changes:
 1. Angela Galie, School Counselor – 7/01/25
 2. Jennifer Woods, Special Education Compliance Teacher - 8/20/25
 3. Cheryl Kern, Supervisor of Student Mentors, added 5 summer days and adjusted salary accordingly – 8/20/25
 - D. Open Positions:
 1. Special Education Teacher
 2. Gifted Resource Teacher
 3. Student Success Coach
 - E. M. Strangarity called for a motion to approve all the new hires, separations and changes as listed above with salaries as discussed in the executive session.
 1. Motion to approve all the new hires, separations and changes as listed above with salaries as discussed in the executive session was made by B. Worn and seconded by D. Fraatz. All ayes; motion carried unanimously.
- XIII. Governance
 - A. Internship Policy and Procedures
 1. M. Strangarity called for a motion to approve the Internship Policy and Procedures.
 - a. Motion to approve the Internship Policy and Procedures was made by D. Fraatz and seconded by B. Maranto.
Votes in favor: B. Worn, M. Strangarity, D. Fraatz, B. Maranto
Abstention: M. Cullen
 - B. Ratification of CEO Contract
 1. D. Asplen noted that at last month's board meeting, the Board approved an amendment to the CEO contract as outlined during the executive session. The amended contract was accepted by the Board and is retroactively effective as of January 21, 2025, the date of D. Asplen's

reappointment as CEO. This agenda item serves as the formal ratification of that previously approved contract.

2. M. Strangarity called for a motion for ratification of the amended contract for the CEO.
 - a. Motion to ratify the amended contract for the CEO was made by D. Fraatz and seconded by B. Worn. All ayes; motion carried unanimously.

C. CEO Bonus

1. M. Strangarity called for a motion to approve the CEO's bonus as detailed in the executive session.
 - a. Motion to approve the CEO's bonus as detailed in the executive session was made by D. Fraatz and seconded by B. Worn. All ayes; motion carried unanimously.

D. Principal Bonus

1. M. Strangarity called for a motion to approve the Principal's bonus as detailed in the executive session.
 - a. Motion to approve the Principal's bonus as detailed in the executive session was made by B. Worn and seconded by D. Fraatz. All ayes; motion carried unanimously.
2. M. Strangarity expressed appreciation to A. Alderfer on behalf of the Board, commending her for the outstanding work she has done and the strong leadership she has demonstrated throughout the year.

E. Bank Resolution – New Signers

1. Following the resignation of Kristin Chettle, Marilou Strangarity called for a motion to update the signatories on the primary checking account at WSFS. The proposed change designates the following individuals as the only authorized signers: the CEO, Don Asplen; the Board Treasurer, Bob Worn; and the Principal, Angela Alderfer.
 - a. Motion to approve the updated signatories as noted above was made by D. Fraatz and seconded by B. Worn. All ayes; motion carried unanimously.

F. Floating Holiday

1. M. Strangarity called for a motion to table this item until the next Board meeting so that it could be explained by Stefani Frank, who was not able to attend this evening's meeting.
 - a. Motion to table this item to the next Board meeting was made by D. Fraatz and seconded by B. Worn. All ayes; motion carried unanimously.

XIV. New Business

- A. D. Asplen invited our new Board member, Maryanne Cullen, to share a few words. M. Cullen expressed that her motivation for joining the Board stemmed from her personal experience as a parent—her son, who will be a senior at Achievement House this year, had been struggling in his previous brick-and-mortar high school. In December, recognizing the need for change, she reached out to Achievement House and spoke with Kris Botes, who reassured her that the school could support her son. M. Cullen spoke very highly of the school and its special education staff, noting the significant positive impact they've had. She shared that her son has been thriving since enrolling and that she could not be happier with his progress. D. Asplen then shared the school's mission statement, which emphasizes treating every student as a V.I.P.—Valued as an individual, Inspired to innovate, and Prepared for the future. He noted that M. Cullen's story is a powerful example of how the dedication and care of the staff help students feel valued, inspired, and hopes prepared.

XV. Public Comment

- A. M. Strangarity asked if there were any public comments and there were none.

XVI. Adjournment

- A. M. Strangarity called for a motion to adjourn the public meeting at 8:25 pm. The next meeting will be held on August 19, 2025 at 7:00 p.m.
 1. Motion to adjourn the public meeting was made by B. Maranto and seconded by B. Worn. All ayes; motion carried unanimously.