



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes Tuesday, February 18, 2025

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mr. Bob Worn (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto (Member) – Present
 - Dr. Lisabeth Sweeney (Member) – Not Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio/video device.
- IV. Executive Session Statement
 - A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters, and legal issues.
- V. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes of the January 21, 2025, Board meeting.
 1. Motion to approve the minutes from January 21, 2025, Board meeting by Bob Worn. Seconded by Don Fraatz. All ayes, unanimous.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report and there were none.
 - B. Angela Alderfer did not have any updates for the Board.
- VII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff did not have any updates for the Board.
 - C. B. Worn inquired about the staff survey and whether there were any areas needing more attention or support. Some instructional and compliance teachers requested more collaboration between the two groups, and Trina Knauff plans to address this with some training.
 - D. Bob Maranto asked T. Knauff to explain the role of a compliance teacher. She explained that they are solely responsible for the annual IEPs and the review of records. They also complete the end-of-year transition reports for graduates and assist with the planning behind that as well.
 - E. M. Strangarity asked about the new PDE requirement for all cyber schools to include a gifted program. T. Knauff noted that they are much further ahead of other cyber schools in implementing this, crediting Victoria Nesti for doing a phenomenal job setting up our gifted program.
- VIII. Discussion Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report and there were none.
 - B. Jodi Byrne did not have any updates to her report.
- IX. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Becky Aller shared that we now have 1,010 students enrolled.
 - C. Don Asplen asked B. Aller to update the Board on our new Social Media campaign.
 1. B. Aller shared that we are posting on Twitter, Instagram, and Facebook, with content customized for each platform. The posts follow a rotating schedule, covering topics such as gifted, enrollment, and general information. These informative posts are part of a structured

schedule. Additionally, the team is learning how to use AI to help with the platform and to build images into it. D. Asplen noted that the team running the campaign is very excited about it.

- X. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Stefani Frank provided an update to the Board regarding issues with our payroll company, Paycor. She noted that while the system has worked well from an employee standpoint, it has been very time-consuming from a payroll retirement perspective. Additionally, the customer service to resolve these issues has been very poor. Some discussion followed about payroll companies.
- XI. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Angela Galie updated the Board and shared that two new counselors started and are currently in training.
 - C. B. Worn had a few questions. First, he inquired about the senior data percentages and whether they were consistent with last year. A. Galie explained that the percentages vary quarter to quarter, typically ranging from 50–65% until the end of Q3, when they have discussions with students to get them back on track.
 - D. B. Worn also asked about the number of social work referrals this year, which Shana Harris and Hanna Sapko are handling. The number was around 100, and he wondered if this was consistent with previous years. A. Galie wasn't sure offhand since she is not a social worker, but she mentioned that in the past, they were around 80 referrals by the holiday season. She also noted that Jill McGinn, their Resource Coordinator, has been wonderful and is dedicated to linking students to community resources across the state. Some discussion followed.
 - E. M. Strangarity thanked everyone for what we do for all our students and families.
- XII. Finance/Business Report
 - A. Ryan Schumm was not available this evening, so D. Asplen provided a summary of the monthly Treasurer's Report and highlighted some of its items.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by B. Maranto. Seconded by K. Chettle. All ayes, unanimous.
- XIII. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report and there were none.
 - B. D. Asplen acknowledged and expressed his gratitude to the staff members who attended the meeting tonight. He praised the social studies department and specifically thanked Paul Dubin, one of our social studies teachers, for his presence. Don also recognized Collen Muhl, one of our three student success coaches, and highlighted the importance of their role in building relationships with students. Additionally, he spoke about Crystal Hitt, our reading specialist, emphasizing the critical role of reading in a cyber school and commending her exceptional work. Lastly, he extended his thanks to Kevin Smochko, Chris Luckey, and Dave Knauff for their attendance.
- XIV. Personnel
 - A. New Hires:
 - 1. Stacy Hurst, Art Teacher
 - 2. Paul Jones, Student Counselor
 - 3. Alexandra Bringhurst, School Counselor
 - B. Separations:
 - 1. Susan McCarter, Art Teacher
 - 2. Kyleah Tuller, Special Education Coordinator
 - C. Transfers:
 - 1. Mike Kass, Gifted Resource Teacher
 - D. Open Positions:
 - 1. Help Desk Technician
 - 2. Special Education Teachers
 - 3. Special Education Administrative Assistant
 - E. M. Strangarity called for a motion to approve all the personnel changes as identified by the HR Manager as listed above with salaries as discussed in the Executive Session.

1. Motion to approve all the personnel changes as identified by the HR Manager as listed above with salaries as discussed in the Executive Session by B. Maranto. Seconded by D. Fraatz. All ayes, unanimous.

XV. Governance

- A. M. Strangarity called for a motion to adopt the proposed 2025-2026 school year calendar that was shared with the Board prior to this meeting.

1. Motion to adopt the proposed 2025-2026 school year calendar by D. Fraatz. Seconded by K. Chettle. All ayes, unanimous.

- B. M. Strangarity proposed a motion to be consistent with the PDE's elimination of a graduation project requirement that is substituted with the Act 158 pathways. The motion calls for the elimination of the graduation project requirement.

1. Motion to eliminate the graduation project requirement by D. Fraatz. Seconded by K. Chettle. All ayes, unanimous.

- C. M. Strangarity proposed a motion to be consistent with the PDE's elimination of the requirement that Health & PE be offered every year of high school. The motion calls for us to comply with the new requirement of 1 earned credit per their high school career rather than earning 1 credit each year.

1. Motion for us to comply with the PDE's requirement of 1 earned credit per their high school career rather than 1 credit each year by B. Worn. Seconded by D. Fraatz. All ayes, unanimous.

XVI. New Business

- A. M. Strangarity asked if there was any new business and there was none.

XVII. Public Comment

- A. M. Strangarity asked if there were any public comments and there were none.

XVIII. Adjournment

- A. M. Strangarity called for a motion to adjourn the public meeting at 7:55 pm.

1. Motion to adjourn the public meeting by K. Chettle. Seconded by B. Maranto. All ayes, unanimous. The next meeting will be held on March 18, 2025.