



Achievement House Cyber Charter School Board of Trustees
Public Meeting Minutes
Tuesday, July 16, 2024

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Dr. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Not Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Present
 - Mr. Bob Worn – Present
- III. Notification of Recording
 - A. Donald Asplen announced that the Public Session would be recorded on an audio device.
- IV. Officer Elections
 - A. D. Asplen passed the meeting over to the Solicitor of Achievement House Cyber Charter School, Brian Leinhauser, who will be overseeing the reorganization meeting for the school this evening. He called for a roll call of the Board members which is noted above. He opened up the floor to announce that we are seeking nominations for Board members to serve or to return to service on the Board of Trustees of Achievement House Cyber Charter School.
 - B. B. Leinhauser made a call for nominations for the **President** of the Board of Trustees for the coming term.
 1. Lisabeth Sweeney nominated Marilou Strangarity. Bob Maranto seconded the motion.
 2. B. Leinhauser asked if there was any discussion or other nominations that needed to be considered.
 3. Hearing none, B. Leinhauser then called for a vote for the appointment of Marilou Strangarity to the position of President of the Board of Trustees. All ayes with no abstentions.
 - C. B. Leinhauser made a call for nominations for **Vice President** of the Board of Trustees for the coming term.
 1. Don Fraatz nominated Bob Worn as Vice President of the Board of Trustees. Lisabeth Sweeney seconded the motion. All ayes. Unanimous.
 2. B. Leinhauser asked if there was any discussion or other nominations that needed to be considered.
 3. Hearing none, B. Leinhauser then called for a vote on the appointment of Bob Worn to the position of Vice President of the Board of Trustees. All ayes with no abstentions.
 - D. B. Leinhauser made a call for nominations for **Treasurer** of the Board of Trustees for the coming term.
 1. Lisabeth Sweeney nominated Kristin Chettle. Don Fraatz seconded the motion.
 2. B. Leinhauser asked if there was any discussion or other nominations that needed to be considered.
 3. Hearing none, B. Leinhauser called for a vote on the appointment of Kristin Chettle to the position of Treasurer of the Board of Trustees. All ayes with no abstentions.
 - E. B. Leinhauser made a call for nominations for **Secretary** of the Board of Trustees for the coming term.
 1. Lisabeth Sweeney nominated Don Fraatz. Marilou Strangarity seconded the motion.
 2. B. Leinhauser asked if there was any discussion or other nominations that needed to be considered.
 3. Hearing none, B. Leinhauser called for a vote on the appointment of Don Fraatz to the position of Secretary of the Board of Trustees. All ayes with no abstentions.

- F. B. Leinhauser was happy to report to M. Strangarity that the Board is reconstituted and prepared to enact business on behalf of Achievement House Cyber Charter School and he returned the meeting over to her control.
- G. M. Strangarity called for a motion for the committee assignments to remain the same.
 - 1. Motion for the committee assignments to remain the same by B. Maranto. Seconded by D. Fraatz. All ayes. Unanimous.
- V. Governance
 - A. Updated Board Meeting Schedule
 - 1. D. Asplen noted the board meeting schedule will remain the same.
 - B. CEO Bonus
 - 1. M. Strangarity called for a motion to approve the CEO's annual bonus as detailed in the Executive Session.
 - a. Motion to approve the CEO's annual bonus as detailed in the Executive Session by L. Sweeney. Seconded B. Maranto. All ayes. Unanimous.
 - C. B. Maranto left the meeting at this time.
- VI. Executive Session Statement
 - A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel, financial, and legal matters.
- VII. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the June 18, 2024 Board meeting.
 - 1. Motion to approve the minutes from the June 18, 2024 Board meeting by D. Fraatz. Seconded by B. Worn. All ayes. Unanimous.
- VIII. Guests at the Meeting
 - A. B. Leinhauser introduced three Scouts who attended tonight's meeting: Kiarra Miller, Rebecca Leinhauser, and Zoe West. They are completing some requirements for their merit badges including attending a public meeting.
- IX. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 - B. Angela Alderfer did not have any updates for the Board.
 - C. B. Worn inquired about any feedback from the Welcome Back letter sent to teachers, as this was the first year we implemented it. A. Alderfer reported that the feedback has been positive. Teachers appreciated receiving less information at a time, rather than all at once. Some discussion followed.
- X. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff was unable to attend tonight's meeting, and D. Asplen offered to answer any questions that might have arisen, but there were none.
- XI. Discussion Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Jodi Byrne updated the Board and shared that our School Improvement Plan and Comprehensive Plan are ready for review and she is now in the process of planning pre-service.
- XII. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Becky Aller did not have any updates for the Board but noted that our leads have increased to 145 students.
- XIII. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Stefani Frank updated the Board to let them know that we are also looking to hire an English teacher and noted that Joyce Rule has been a huge asset in helping with all the interviews and new hires.
 - C. M. Strangarity left the meeting at this time because she was having technical difficulties due to a storm, so there is no longer a quorum. B. Worn will now lead the meeting.
- XIV. Discussion of Guidance Video Report
 - A. B. Worn asked if there were any questions or comments about the Guidance Video Report.
- XV. B. Angela Galie did not have any updates for the Board but shared about a compassionate graduation that we held for one of our former students who was in the hospital due to a medical condition.

Approximately 35 family members, friends, and educators attended this mini-graduation ceremony where she received an honorary diploma. Afterward, the members of CHOP's educational team told A. Galie and J. McGinn how much they appreciated our school and how easy we are to work with. We hope to continue working with CHOP to educate other students.

XVI. Finance/Business Report

- A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items in the report.
- B. B. Worn did not call for a motion to approve the report since there was no longer a quorum.

XVII. Discussion CEO Video Report

- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
- B. D. Asplen did not have any updates but shared that the budget cuts were discussed in the Executive Session, and noted he will reserve formal comments until we have fully assessed their impact.

XVIII. Special Report: Global Explorers Presentation

- A. Dr. Katie Bonesteel shared a presentation to give an update on our collaboration with the school in Tanzania.
 1. In January, AHCCS students connected with students from Tanzania on a Zoom call. Both groups had submitted questions and prepared their answers in advance. The Tanzanian students made a great effort to answer in English to improve their language skills. The students were highly engaged, continuously asking each other questions, and the call extended 30 minutes beyond the scheduled time.
 2. She shared some photos recently received from the Tanzanian students.
 3. We sent some AHCCS swag to Tanzania, and she showed pictures of the students wearing it.
 4. She shared feedback from our students about the Zoom call with the Tanzanian students. They noted that seeing how other people live made a great impression on them.
 5. Staff and students from AHCCS and Tanzania worked together to create a cross-cultural recipe book. Each received a copy of the published book as well as a spice tin as a gift for participating. The Board was also sent a copy of the book and tin as well.
 6. K. Bonesteel said she has learned so much from working with Gerri Light and this has been a great experience for her. It was awesome to watch our students blossom and make a connection with the Tanzanian students.

XIX. Personnel

A. New Hires:

1. Vanessa Werring - Special Education Coordinator – 7/17/24
2. Rachel Jones - Science Teacher – 8/19/24
3. Anthony Colon - Math Teacher – 8/19/24

B. Changes:

1. Tara Veasey - Act 158 Administer – 8/19/24 (12 to 10 month)
2. Shelby Miller - English Teacher – 8/19/24
3. Michelle Christie - PT Nurse 8/19/24 (12 to 10 month plus 15 summer days)
4. Leah Throckmorton - Science Teacher (Fulltime) – 8/19/24

C. Separations:

1. Kathy Barbour - 6/30/24
2. Jennifer Clement - 6/30/24
3. Alane Butler - 6/30/24

D. Open Positions

1. Student Mentor (2)
2. Guidance Assistant
3. Enrollment and Orientation Assistant
4. Auxiliary Teacher

- E. B. Worn did not call for a vote to approve the new hires, changes, and separations since there was no longer a quorum.

XX. New Business

- A. D. Asplen asked the Scouts to share what they thought they learned or thought was interesting about the meeting tonight.
 1. They liked hearing about the Tanzanian project and the collaboration between our schools.
 2. B. Leinhauser thanked the Board for letting them join the meeting tonight.

XXI. B. Worn recognized a new face at the meeting, Susan McCarter, and invited her to introduce herself. S. McCarter explained that she is the Art teacher at Achievement House, contributed to the cookbook project, and is attending the meeting to support K. Bonesteel. She also mentioned that she enjoys attending Board meetings.

XXII. Public Comment

A. B. Worn asked if there were any public comments and there were none.

XXIII. Adjournment

A. B. Worn called for a motion to adjourn the public Board meeting. Our next meeting will be Tuesday, August 20, 2024 at 7:00 p.m.

1. Motion to adjourn the public meeting by D. Fraatz. Seconded by L. Sweeney.