



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes Tuesday, February 20, 2024

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:25 p.m.

- I. Pledge of Allegiance
- II. Roll Call
Mrs. Marilou Strangarity (President) – Present
Dr. Lisabeth Sweeney (Vice President) – Present
Mrs. Kristin Chettle (Treasurer) – Not Present
Mr. Don Fraatz (Secretary) – Present
Dr. Bob Maranto – Present
- III. Notification of Recording
A. Marilou Strangarity announced that the Public Session would be recorded on an audio/video device.
- IV. Executive Session Statement
A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters and legal issues.
- V. Approval of the Minutes
A. M. Strangarity called for a motion to approve the minutes from the January 16, 2024 Board meeting.
 1. Motion to approve the minutes from the January 16, 2024 Board meeting by Don Fraatz.
Seconded by Lisabeth Sweeney. Unanimous.
- VI. M. Strangarity called for a motion to approve the appointment of a Board member at the next board meeting.
 1. Motion to approve the appointment of a Board member at the next board meeting by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- VII. M. Strangarity called for a motion to amend the agenda to include an agenda item about payroll under governance.
 1. Motion to amend the agenda to include an agenda item about payroll under governance by D. Fraatz. Seconded by L. Sweeney. Unanimous.
- VIII. Discussion of Academic Video Report
A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
B. Neal Thomas highlighted some accomplishments from the following staff members:
 1. Kris Botes for helping to find a new way to implement Fresh Start with just 2 classes over a longer period of time during the school year with just English and Math during the summer.
 2. Angela Alderfer for creating the certifications and badges wall.
 3. Patty Baron for realizing that some students could not receive a magnetic item for health reasons.
 4. Jodi Byrne and a team of teachers for presenting at the Pete&C Conference.
- IX. Discussion of Special Education Video Report
A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report, and there were none.
B. Trina Knauff did not have any updates to her Board Report.
- X. Discussion Curriculum Video Report
A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
B. Jodi Byrne shared with the Board that the Social Studies Department held their first STEELS workshop. She thanked Jae Heme for putting it all together.
 1. STEELS stands for Pennsylvania's Science, Technology & Engineering, Environmental Literacy & Sustainability Standards.
- XI. Discussion Enrollment/Marketing Video Report
A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.

1. Alane Butler provided the Board with the latest information on our student enrollment figures. She also explained that we made some changes to our internet advertising and have seen an uptick in our enrollment. She also noted we added support to incoming students who are coming in without many credits. M. Strangarity had some questions concerning the students who needed extra support and some discussion followed.
- XII. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report and there were none.
 - B. Stefani Frank did not have any updates to her Board Report.
- XIII. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Angela Galie did not have any updates to her Board Report.
 - C. M. Strangarity asked if we were gearing up for the summer, and A. Galie noted they are heavily focused on student schedules and Fresh Start Academy, and they had begun some discussions regarding summer school.
- XIV. Finance/Business Report
 - A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items in the report. He also explained the ADM (Average Daily Membership) to the Board.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 1. Motion to approve the written Treasurer's Report by L. Sweeney. Seconded by Bob Maranto. Unanimous.
- XV. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - B. Don Asplen updated the Board on the steps we are taking regarding the Governor's budget proposal and noted that the previous week had been productive. Cyber leaders met with the Legal Advisory Council and multiple lobbyists. Don shared that while he cannot predict the future, we have been here before and we understand the strategies that need to be implemented and what needs to be done.
- XVI. Personnel
 - A. New Hires:
 1. Joyce Rule, HR Generalist
 2. Juliana Ames, Mentor
 3. Rebecca Redding, SAIC Intervention Facilitator
 - B. Separations:
 1. Matthew McGeehan, Full Stack Developer
 2. Sarah McMickle, Special Education Coordinator
 3. Nicole Strollo, Special Education Teacher
 - C. Open Positions:
 1. Student Success Coach
 2. Special Education Teacher
 - D. M. Strangarity called for a motion to approve the new hires and separations listed above with salaries as discussed in the Executive Session.
 1. Motion to approve the new hires and separations as listed above with salaries as discussed in the Executive Session by B. Maranto. Seconded by L. Sweeney. Unanimous
- XVII. Governance
 - A. Updated FMLA Policy
 1. M. Strangarity called for a motion to table the FMLA Policy vote.
 - a. Motion to table the FMLA Policy vote by L. Sweeney. Seconded by D. Fraatz.
 - B. Payroll Disbursement
 1. M. Strangarity called for a motion to approve the payroll disbursement that was discussed in the Executive Session.
 - a. Motion to approve the payroll disbursement as discussed in the Executive Session by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- XVIII. New Business
 - A. M. Strangarity asked if there was any new business and there was none.

XIX. Public Comment

A. M. Strangarity asked if there were any public comments.

1. D. Asplen said he was delighted that Matt Breiner, Chris Luckey and Sherri Emrich joined the meeting tonight.
2. S. Emrich mentioned that she regularly reviews many Individualized Education Programs (IEPs) and expressed a desire for additional training. She inquired if anyone had information about available training opportunities.

XX. Adjournment

A. M. Strangarity called for a motion to adjourn the public Board meeting at 8:10 pm. Our next meeting will be Tuesday, March 19, 2024 at 7:00 p.m.

1. Motion to adjourn the public meeting by L. Sweeney. Seconded by B. Maranto. Unanimous.