



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes Tuesday, October 17, 2023

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
Mrs. Marilou Strangarity (President) – Present
Dr. Lisabeth Sweeney (Vice President) – Present
Mrs. Kristin Chettle (Treasurer) – Present
Mr. Don Fraatz (Secretary) – Present
Dr. Bob Maranto – Present
- III. Notification of Recording
A. Marilou Strangarity announced that the Public Session would be recorded on an audio/video device.
- IV. Executive Session Statement
A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters and legal issues.
- V. Approval of the Minutes
A. M. Strangarity called for a motion to approve the minutes from the September 19, 2023 Board meeting.
 1. Motion to approve the minutes from the September 19, 2023 Board meeting by Bob Maranto.
Seconded by Don Fraatz. Unanimous.
- VI. Discussion of Academic Video Report
A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
B. Neal Thomas updated the Board and highlighted the staff who presented and/or helped out at the PCPCS conference.
C. B. Maranto was glad to hear that the attendance in live classes was up.
- VII. Discussion of Special Education Video Report
A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
B. Trina Knauff updated the Board on the following:
 1. We are currently meeting the 1% justification rate for PASA.
 2. We are exploring the development of a dropout 911 procedure with the support of the CCIU and will be putting proactive procedures in place.
 3. We are looking at an out-of-school placement at Overbrook School for the Blind for a student with significant vision needs. The student is in the process of being evaluated.
- VIII. Discussion Curriculum Video Report
A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
B. Jodi Byrne was not available for tonight's meeting, and there were no questions regarding her Board report.
- IX. Discussion Enrollment/Marketing Video Report
A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
B. Alane Butler updated the Board and shared that our total enrollment is at 1110 students.
- X. Discussion HR Video Report
A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
B. Stefani Frank updated the Board and shared that we rehired Latania Simon as the Special Education Coordinator and we hired Daniel Golden as a Special Education Teacher.
- XI. Discussion of Guidance Video Report
A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.

- B. Angela Galie shared that she and Mike Kass visited The Universal Technical Institute located in Exton today and found out that as a school counselor, she has the opportunity to give away two \$1000 scholarships to students who apply there. There is no real stipulation other than a C average. They also found out about a STEM for Girls event that is coming up in January in Exton. She passed this information on to Kelsey Montgomery and Chandra Jones for event planning. They also offered to set up a tour for us where they would provide bussing and she will be looking into that. Their diesel program has a 100% placement and they also recently added a robotics program and a welding program.
- C. We have 16 approved students for dual enrollment at HAC this spring.
- D. They are in the process of surveying students and are setting up some college visits.
- XII. Finance/Business Report
 - A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items in the report.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by Kristin Chettle. Seconded by D. Fraatz. Unanimous.
- XIII. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - 1. Don Asplen gave a summary of our attendance at the PCPCS conference and he publicly acknowledged and thanked our staff and our students for their participation and behavior and basic professional acumen at the PCPCS conference this year.
- XIV. Personnel
 - A. S. Frank updated the Board on the following information:
 - B. New Hires:
 - 1. Karen Leonard, Mentor
 - 2. Latania Simons (formerly Roberts), Special Ed. Coordinator
 - 3. Zach Carroll, Transition Coordinator
 - 4. Daniella Carmona, Mentor (bilingual)
 - 5. Renee Kaighn, Reading Specialist
 - 6. Danielle Golden, Special Education Teacher
 - C. Transfers:
 - 1. Kayla Cusick, Auxiliary Teacher (part-time)
 - D. Separations:
 - E. Open Positions:
 - 1. 90 Day Specialist
 - 2. Special Education Teacher
 - 3. Bilingual Special Education Teacher
 - 4. ICA Teacher
 - 5. Auxiliary Teacher
 - F. M. Strangarity called for a motion to approve the new hires and transfers listed above with salaries as discussed in the Executive Session.
 - 1. Motion to approve the new hires and transfers as listed above with salaries as discussed in the Executive Session by Lisabeth Sweeney. Seconded K. Chettle. Unanimous
- XV. Governance
 - A. M. Strangarity called for a resolution to decline the voluntary enrollment parameter as proposed by the Pennsylvania Department of Education.
 - 1. Motion for a resolution to decline the voluntary enrollment parameter as proposed by the Pennsylvania Department of Education by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- XVI. New Business
 - A. M. Strangarity asked if there was any new business, and there was none.
- XVII. Public Comment
 - A. M. Strangarity asked if there were any public comments.
 - B. D. Asplen asked T. Knauff to introduce her staff members who attended the Board meeting tonight and thanked them all for attending.
 - 1. T. Knauff introduced:

- a. Nicole Strollo, Special Education Teacher
- b. Chandra Keszczyk, Special Education Mentor
- c. Mike Kass, Transition Teacher for Special Education
- d. Chris Luckey, Intervention Specialist
- e. Erika Replogle, IEP Developer

XVIII. Adjournment

- A. M. Strangarity called for a motion to adjourn the public Board meeting at 7:45 pm. Our next meeting will be Tuesday, December 12, 2023 at 7:00 p.m.
 - 1. Motion to adjourn the public meeting by K. Chettle. Seconded by D. Fraatz. Unanimous.