



**Achievement House Cyber Charter School Board of Trustees**  
**Public Meeting Minutes**  
**Tuesday, December 13, 2022**

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
  - Mrs. Marilou Strangarity (President) – Present
  - Mrs. Lisabeth Sweeney (Vice President) – Present
  - Mrs. Kristin Chettle (Treasurer) – Present
  - Mr. Don Fraatz (Secretary) – Present
  - Dr. Bob Maranto – Present
  - Dr. Gerri Light – Present
- III. Notification of Recording
  - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement
  - A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters and legal issues.
- V. Approval of the Minutes
  - A. M. Strangarity called for a motion to approve the minutes from the October 18, 2022 board meeting.
    1. Motion to approve the minutes from the October 18, 2022 board meeting by Don Fraatz.  
Seconded by Gerri Light.
- VI. Discussion of Academic Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
  - B. Neal Thomas updated the Board on our growth. Bob Maranto and M. Strangarity thought that was great news.
- VII. Discussion of Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
  - B. Trina Knauff updated the Board and noted that she recently had a senior meeting and we increased our percentage of students with an IEP who are on track to graduate.
  - C. Don Asplen noted that we are in the process of hiring more staff for the Special Education Department.
- VIII. Discussion Curriculum Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
  - B. Jodi Byrne took a minute to thank the Board and D. Asplen, our CEO, and all of her colleagues here at AHCCS for their support on the Cross Curricular Project.
  - C. M. Strangarity noted that it was exciting to see our student's self-portrait artwork. When the student mosaic is completed, M. Strangarity would like to see it made into a large silhouette on the glass as you first work into the school.
- IX. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
  - B. Alane Butler updated the Board on our enrollment and our numbers are still going up.
  - C. A. Butler shared that our jacket boutique is doing great and Brittanie Strachko has sent out 50 winter jackets so far this year.
- X. Discussion HR Video Report
  - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
  - B. Stefani Frank noted that we are currently interviewing for a clerical office position.

- XI. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
  - B. Angela Galie updated the Board on the percentage of students who are on track to graduate. We have plans in place with our mentors to help get students caught up over the winter break.
  - C. A. Galie shared an uplifting story about one of our students who was disengaged and being mentored by Julia McGlone. In an effort to motivate him, we got him entered into a CDL program because he would like to be a CDL truck driver. After the process was completed, he thanked them and said that no one in his life had ever really listened to what he wanted and he said that he appreciated how we went above and beyond to support him.
- XII. D. Asplen asked A. Galie to share about a program that she was selected to attend. Angela applied for a Counselor Fly-in Tours program and she was selected to go to Nova Southeastern University in Fort Lauderdale in February to observe their research program.
- XIII. Finance/Business Report
  - A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items on the report.
  - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
    - 1. Motion to approve the written Treasurer's Report by D. Fraatz. Seconded by Lisabeth Sweeney. Unanimous.
- XIV. Discussion CEO Video Report
  - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
  - B. D. Asplen yielded his time to Jim Flick to update the Board on his latest accomplishment.
    - 1. J. Flick shared that about a year ago A. Galie gave him the idea of having students help other students and he created a Student Ambassador Program for our school. The student ambassadors will be paired with newly enrolled students to help ensure their first 90 days will be successful.
- XV. Personnel
  - A. S. Frank updated the Board on the following information:
  - B. New Hires:
    - 1. Jenna Gilfillan, Part-Time Temporary Guidance Assistant
    - 2. Christina Swiontek, Act 158 Administrator
    - 3. Jacob Roache, Data Visualization Analyst
    - 4. Joseph Strangarity, Assessment & Student Activities Coordinator
    - 5. Kathleen (Cathy) Stirling, Part-Time EL Support Specialist
  - C. Promotions:
    - 1. Kelsey Montgomery, Student Success & Events Coordinator
  - D. Separations:
    - 1. Christa Fisher, Act 158 Administrator – 11/4/22
    - 2. Patricia Cohen, Special Ed Teacher – 12/2/22
  - E. Open Positions:
    - 1. Special Education Teachers (3)
  - F. D. Asplen stated that the Board President, Marilou Strangarity, has a blood relation to item number four under the new hires, Joseph Strangarity, and therefore she will recuse herself from making a motion or voting on the motion so D. Asplen called for a motion to approve the new hires, promotions, and separations as listed above with salaries as discussed in the Executive Session.
    - 1. Motion to approve the new hires, promotions, and separations as listed above with salaries as discussed in the Executive Session by L. Sweeney. Seconded by K. Chettle. All ayes except for M. Strangarity who abstained.
- XVI. New Business
  - A. In preparation for the cyclical monitoring we updated the below board policies:
    - 1. Assistive Technology Policy
    - 2. Behavior Support for Students with Disabilities Policy
    - 3. Behavior Support Obligations Policy
    - 4. Child Find and Screening Policy
    - 5. Confidentiality Policy
    - 6. Enrollment Policy
    - 7. Extended School Year Policy
    - 8. Independent Education Evaluation Policy
    - 9. Surrogate Parent Ward of the State Policy

- B. M. Strangarity asked if there were any questions or comments on these policies and there were none.
- C. M. Strangarity called for a motion to update the above noted board policies.
  - 1. Motion to update the above noted board policies D. Fraatz. Seconded by L. Sweeney. Unanimous.

XVII. Public Comment

- A. M. Strangarity asked if there were any public comments.
- B. J. Flick took a moment to thank the Board as the holiday season approached. He is feeling the benefit of the raise and other items that they have put in place for us. He also shared that he is excited about the Student Voice Team that D. Asplen added to the AHIT structure this year.
- C. D. Asplen shared that the AHCCS Holiday Party is back this year. He invited the board members to attend. It will be held on Thursday, December 22<sup>nd</sup> at Northbrook Orchard.

XVIII. Adjournment

- A. M. Strangarity called for a motion to adjourn the public board meeting. Our next meeting will be Tuesday, January 17, 2023 at 7:00 p.m.
  - 1. Motion to adjourn the public meeting by G. Light. Seconded by B. Maranto. Unanimous.