



Achievement House Cyber Charter School Board of Trustees
Public Meeting Minutes
Tuesday, October 18, 2022

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Not Present
 - Dr. Gerri Light – Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement
 - A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters and legal issues.
- V. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the September 20, 2022 Board meeting.
 - B. Motion to approve the minutes from the September 20, 2022 Board meeting by Gerri Light.
Seconded by Don Fraatz.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic Video Report.
 - B. Neal Thomas stated he had no updates since his Board report but he told an uplifting story about the school picnic that he attended.
 1. M. Strangarity asked for more details on the picnics and N. Thomas noted that Jim Flick would be sharing about the picnics later in the meeting.
 - C. N. Thomas provided an overview of the async/sync data that he posted for summer school in his Board Report and some discussion followed.
 1. N. Thomas stated in order to measure improvement he could pilot a program in a couple of different classes and different subjects in the Spring and then we could easily measure MAPs scores with pre-tests and post-tests. We could see if the synchronous students are making more growth versus the asynchronous students or vice versa. We could work it out so that there is not an extra test for the students and just make it be part of their course.
 2. N. Thomas stated he would take a look at the summer school students who came to class and see if they are still coming to class this fall and see if their grades are improving.
 3. The Board discussed the percentage of the grade that should be given for attendance.
- VII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff updated the Board and noted that today they kicked off our Student Advisory Committee for the Special Education Department and gave the Board a summary of the meeting. This committee will meet on a monthly basis. She also noted that the Parent Advisory Committee will meet tomorrow. M. Strangarity commended her for taking on this project.
 - C. G. Light remarked that she thought the UDL results with the increase in both the testing and accuracy were terrific.
- VIII. Discussion Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.

- B. Jodi Byrne provided an update to the Board and said that we are now all set for an all staff, in-person in-service day on October 24th.
 - C. J. Byrne thanked Jennifer Brittingham, who is also in the meeting today, for the beautiful graphic of the world that she designed that we are using for our Cross Curricular Mosaic Project.
- IX. Discussion Enrollment/Marketing Video Report
- A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler was not able to attend the meeting tonight so Jennifer Brittingham, our Parent Involvement Coordinator, attended in her absence.
 - C. J. Brittingham gave an overview of our new Achievement House Connects Platform. This platform that we just launched for all of our parents and guardians will take the place of our PTO Facebook Group. The hopes of this platform are to better connect all of our parents and guardians to one another.
 - D. The Board thanked her for her presentation.
- X. Discussion HR Video Report
- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Stefani Frank noted she did not have any updates.
- XI. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Angela Galie had the following updates for the Board:
 1. We are expanding our certification options. We are working with other cyber charter schools to get information from them on how to go about this.
 2. We started our dual enrollment process and we will be working with Harrisburg Area Community College. HACC has an excellent reputation and offers the same tuition rate for all students in Pennsylvania. M. Strangarity was very happy to hear about this and requested that we get this information out to our students as soon as possible.
- XII. Finance/Business Report
- A. Ryan Schumm provided a summary of the monthly Treasurer's Report and highlighted some of the items on the report. He also spent some time explaining the key performance indicators.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 1. Motion to approve the written Treasurer's Report by Kristin Chettle. Seconded by D. Fraatz. Unanimous.
- XIII. Discussion CEO Video Report
- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - B. D. Asplen shared that Angela Alderfer, our new Assistant Principal, is doing a terrific job and M. Strangarity agreed with him.
 - C. D. Asplen asked Jim Flick to update the Board on our recent picnics.
 1. J. Flick shared a presentation with details and pictures of the picnics. They were held at three different locations to reach as many students as possible and all had a great time.
 - a. Boyce Park in Pittsburgh
 - b. Schlegel Park in Reading
 - c. Pennypack Park in Philadelphia
 2. M. Strangarity was very happy with the outcome and is looking forward to more school picnics.
- XIV. Personnel
- A. S. Frank updated the Board on the following information:
 - B. New Hires:
 1. Jennifer Clement, Student Mentor (bilingual)
 2. Michael Sichok, Teaching Assistant
 3. Jessica Brison, Teaching Assistant
 4. Gabrielle Malenfant, Behavior Intervention Specialist
 - C. Promotions:
 1. Traci Loftus, Auxiliary Teacher
 - D. Open Positions:
 1. Data Visualization Analyst
 - E. M. Strangarity called for a motion to approve the new hires and promotions as listed above with salaries as discussed in the Executive Session.

1. Motion to approve the new hires and promotions as listed above with salaries as discussed in the Executive Session by D. Fraatz. Seconded by G. Light. Unanimous.

XV. New Business

- A. D. Asplen called for a resolution to pass the annual goals for the CEO as outlined in the CEO report this month.
- B. M. Strangarity called for a motion to pass the annual goals for the CEO as outlined in the CEO report this month.
 1. Motion to pass the annual goals for the CEO as outlined in the CEO report this month by K. Chettle. Seconded by Don Fraatz. Unanimous.

XVI. Public Comment

- A. M. Strangarity asked if there were any public comments.
- B. J. Flick took a moment to thank Don and everyone in all the departments that supported the idea of having three picnics in three locations in the middle of October.

XVII. Adjournment

- A. M. Strangarity called for a motion to adjourn the public Board meeting. Our next meeting will be Tuesday, December 13, 2022 at 7:00 p.m.
 1. Motion to adjourn the public meeting by D. Fraatz. Seconded by G. Light. Unanimous.