



Achievement House Cyber Charter School Board of Trustees

Public Meeting

Minutes

Tuesday, May 17, 2022

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Not Present
 - Dr. Gerri Light – Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the March 15, 2022 board meeting.
 1. Motion to approve the minutes from the March 15, 2022 board meeting by Don Fraatz. Seconded by Lizabeth Sweeney. Unanimous.
- V. Executive Session Statement
 - A. M. Strangarity announced that the Board held an Executive Session this evening to discuss personnel matters, financial matters and legal issues.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 - B. Neal Thomas updated the Board and noted we received an extension on the SIP. He noted we kept the same priorities but adjusted the goals.
- VII. Special Report – PBL Project
 - A. Katie Bonesteel and Katie Mastauskas shared a presentation which explained our new music and engineering cross curricular project: Ukulele Design Challenge
 1. This was our first pilot program of two subjects working together. All the staff and students who participated loved this project, especially that they made a ukulele.
- VIII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff updated the Board on the progress of our new carpentry course which has been a huge success.
- IX. Discussion Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Jodi Byrne updated the Board and noted that she was happy with the teachers showcasing all the things that they have done this year at the last professional development meeting.
- X. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler announced that we now have 1195 students enrolled in our school and will not be enrolling many more students from now till the end of the school year. Her department will be working on summer school and projects for next year.
- XI. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.

- B. Bob Worn noted that we made another new hire today and he will be talking about that later on in the Board meeting.
- XII. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Kris Botes was not able to attend the meeting tonight and D. Asplen offered to answer any questions in her absence, however, there were none.
- XIII. Finance/Business Report
 - A. Ryan Schumm provided a summary of the monthly Treasurer's Report. He reviewed the revenue and expense statements and balance sheet with the Board and advised of updated projections. He also updated the Board on our Money Markey Sweep Account at Centric Bank.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by Kristin Chettle. Seconded by Gerri Light. Unanimous.
- XIV. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - B. Don Asplen stated that we provided a full set of documents to PFM and Temple as part of our charter renewal process. Monday, May 23, Temple is scheduled to visit our office and Tuesday, May 24, PFM is scheduled to visit our office.
- XV. Personnel
 - A. D. Asplen called for a motion to amend the public agenda to add Becky Birenbaum as a new hire as Student Retention Coordinator.
 - 1. Motion to amend the public agenda to add Beckey Birenbaum as a new hire as Student Retention Coordinator by L. Sweeney, Seconded by D. Fraatz. Unanimous.
 - B. D. Asplen called for a motion to amend the public agenda to add a line item regarding the structure of monetary increases (salary and bonuses) for next year as discussed in the Executive Session.
 - 1. Motion to amend the public agenda to add a line item regarding the structure of monetary increases (salary and bonuses) for next year as discussed in the Executive Session by L. Sweeney. Seconded by K. Chettle. Unanimous.
 - C. D. Asplen called for a motion to approve the structure of monetary increases (salary and bonuses) for next year as discussed in the Executive Session. Final aggregate dollar amount not to exceed 10% of amount discussed in Executive Session.
 - 1. Motion to approve the structure of monetary increases (salary and bonuses) for next year as discussed in the Executive Session. Final aggregate dollar amount not to exceed 10% of amount discussed in Executive Session by L. Sweeney. Seconded by D. Fraatz. Unanimous.
 - D. New Hires:
 - 1. Judith Maldonado – Mentor
 - 2. Allison Hopkins – Mentor
 - 3. Jennifer Coia – Special Education Teacher
 - 4. David Knauff – IT Coordinator
 - 5. Stefani Frank – HR Manager
 - 6. Becky Birenbaum – Student Retention Coordinator
 - E. Transfer:
 - 1. Christa Fisher – Act 158 Administrator
 - F. M. Strangarity called for a motion to approve the new hires and transfer as listed above using salaries as outlined in the Executive Session.
 - 1. Motion to approve the new hires and transfer as listed above using salaries as outlined in the Executive Session by L. Sweeney. Seconded by D. Fraatz. Unanimous.
 - G. Open Positions:
 - 1. General Ed Teachers – English, Health & PE, ICA, Math, Science, Social Studies
 - 2. Special Education Teachers
 - 3. Guidance Counselor
 - 4. Assistant Principal
 - 5. Supervisor of Guidance

XVI. Governance

- A. D. Asplen called for a motion to waive the senior graduation project requirement of the student who was discussed in the Executive Session with health issues.
 - 1. Motion to waive the senior graduation project requirement of the student who was discussed in the Executive Session with health issues by L. Sweeney. Seconded by D. Fraatz. Unanimous.
- B. D. Asplen called for a motion to ratify the purchase of 500 laptops for the amount of \$305,520.00 after getting three competitive bids.
 - 1. Motion to ratify the purchase of 500 laptops for the amount of \$305,520.00 by G. Light. Seconded by K. Chettle. Unanimous.
- C. D. Asplen called for a motion to ratify the purchase of 500 HP printers for the amount of \$49,820.00 after getting three competitive bids.
 - 1. Motion to ratify the purchase of 500 HP printers for the amount of \$49,820.00 by G. Light. Seconded by K. Chettle. Unanimous.

XVII. New Business

- A. M. Strangarity asked if there was any new business and there was none.

XVIII. Public Comment

- A. M. Strangarity asked if there were any public comments.
 - 1. D. Asplen thanked Katie Bonesteel and Katie Mastauskas for attending the board meeting tonight.

XIX. Adjournment

- A. M. Strangarity called for a motion to adjourn the public board meeting at 8:00 p.m. Our next meeting will be Tuesday, June 21, 2022 at 7:00 p.m.
 - 1. Motion to adjourn the public meeting by G. Light. Seconded by K. Chettle. Unanimous.