



## **Achievement House Cyber Charter School Board of Trustees**

### **Public Meeting**

### **Minutes**

**Tuesday, March 15, 2022**

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
  - Mrs. Marilou Strangarity (President) – Present
  - Mrs. Lisabeth Sweeney (Vice President) – Present
  - Mrs. Kristin Chettle (Treasurer) – Present
  - Mr. Don Fraatz (Secretary) – Present
  - Dr. Bob Maranto – Present
  - Dr. Gerri Light – Present
- III. Notification of Recording
  - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Approval of the Minutes
  - A. M. Strangarity called for a motion to approve the minutes from the February 15, 2022 board meeting.
    1. Motion to approve the minutes from the February 15, 2022 board meeting by D. Fraatz. Seconded by G. Light. Unanimous.
- V. Executive Session Statement
  - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, legal issues and real estate.
- VI. Discussion of Academic Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
  - B. Neal Thomas updated the Board and noted they have been working on a pilot program to improve student attendance. He also explained our PAE system for evaluation.
- VII. Discussion of Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
  - B. Trina Knauff updated the Board and noted that we received our first round of Universal Design for Learning (UDL) grant funds to be used to make systemic changes for teachers and we will be using these funds to provide materials for students to use in class.
- VIII. Discussion Curriculum Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
  - B. Jodi Byrne noted that we are ready for our March 18th in-service day.
  - C. M. Strangarity asked about the new cross curriculum course that we are working on that combines world music and world geography and some discussion followed.
  - D. Kristin Chettle asked about the Keystones that will need to be passed for next year's graduating class and some discussion followed. J. Byrne stated there will be a large number of students that will need to be tracked and we have put together a team to make sure that we help all these students to meet the different pathways depending on what their test scores are so that we can help them graduate.
    1. Don noted that a meeting with Guidance is needed to talk about our next hire and how much time they will need to spend on tracking this information.
- IX. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.

- B. Alane Butler was excited to announce that we now have 1189 students enrolled in our school. Enrollment will now start slowing down as we come closer to the end of the year.
- C. Our Student Spotlight for March is a 10<sup>th</sup> grader.
  - 1. This student had their artwork selected to be displayed at Dulles International Airport for one year. The piece of artwork is a self-portrait collage made from old Broadway playbills.
- X. Discussion HR Video Report
  - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
  - B. Bob Worn updated the Board and shared that Ruthy Thomas, a mentor, resigned. She had been with us for 7 years and will be greatly missed. He has also been working on filling positions for next year and is thankful for the referrals that he has been receiving.
- XI. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
  - B. Kris Botes shared a Padlet on the screen which showed where seniors would be going after graduation and asked Sherri Gilligan to send the link to the Board members.
- XII. Finance/Business Report
  - A. Ryan Schumm stated that the first page of the report discusses Governor Wolf's suggested changes/mandates.
  - B. R. Schumm provided a summary of the monthly Treasurer's Report. He reviewed the revenue and expense statements and balance sheet with the Board and advised of updated projections. He also noted that he has begun to craft the budget for next year.
  - C. M. Strangarity called for a motion to approve the written Treasurer's Report.
    - 1. Motion to approve the written Treasurer's Report by K. Chettle. Seconded by D. Fraatz. Unanimous.
- XIII. Discussion CEO Video Report
  - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
  - B. Don Asplen stated that he met with our advertising/marketing website people to let them know that he would like to cut some of the spending and focus more on student retention again.
- XIV. Personnel
  - A. New Hires:
    - 1. Faith Maben – Special Education Teacher
    - 2. Stephanie Demsey – English Teacher
  - B. Promotions:
    - 1. Kevin Smochko – School Data Analyst & Software Developer
      - a. M. Strangarity asked for a follow up article about Kevin Smochko to be placed in our newsletter or on our website because his story resonates with the heart of this school and could give hope to other students in his position.
  - C. M. Strangarity called for a motion to approve the new hires as listed above using salaries as outlined in the Executive Session and promotions as listed above.
    - 1. Motion to approve the new hires as listed above using salaries as outlined in the Executive Session and promotions as listed above by Robert Maranto. Seconded by G. Light. Unanimous.
  - D. Separations:
    - 1. Gina Grandy – English Teacher, effective 3/7/22
    - 2. Ruthy Thomas – Mentor, effective 3/24/22
  - E. M. Strangarity called for a motion to approve the separations as listed above.
    - 1. Motion to approve the separations as listed above by D. Fraatz. Seconded by B. Maranto. Unanimous.
  - F. Open Positions:
    - 1. Special Education Teacher
    - 2. Student Mentor
    - 3. IT Coordinator
- XV. Governance
  - A. D. Asplen made a motion that the student discussed in the executive session be approved for withdrawal upon receipt of satisfactory paperwork necessary to satisfy the requirements under the Pennsylvania school code.
  - B. Motion that the student discussed in the executive session be approved for withdrawal upon receipt of satisfactory paperwork necessary to satisfy the requirements under the Pennsylvania school code was made by Lisabeth Sweeney. Seconded by G. Light. Unanimous.

XVI. New Business

A. M. Strangarity asked if there was any new business and there was none.

XVII. Public Comment

A. M. Strangarity asked if there were any public comments and there were none.

XVIII. Adjournment

A. M. Strangarity called for a motion to adjourn the public board meeting at 8:01 p.m. Our next meeting will be Tuesday, May 17, 2022 at 7:00 p.m.

1. Motion to adjourn the public meeting by L. Sweeney. Seconded by K. Chettle. Unanimous.