



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes

Tuesday, February 15, 2022

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present (joined the meeting at 7:10 p.m.)
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Present
 - Dr. Gerri Light – Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the December 14, 2021 board meeting.
 1. Motion to approve the minutes from the December 14, 2021 board meeting by Bob Maranto. Seconded by Don Fraatz. Unanimous.
- V. Executive Session Statement
 - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, legal issues and real estate.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 - B. Neal Thomas updated the board and noted they have been working on some new spring programs, the Fresh Start Academy and summer school courses. They also updated the Educational Leave of Absence Policy and next year's school calendar.
 - C. M. Strangarity asked if we needed any additional help with summer school and some discussion followed. Don Asplen stated that we are close to 1200 students which is the point at which we would add another guidance counselor and helping out with summer camps and summer school could be a role that the new guidance counselor could undertake.
 - D. B. Maranto asked if we survey parents as to why they are enrolling in our school. Alane noted:
 1. Parents are complaining of the back and forth of being in and out of school.
 2. The consistency of education is very poor.
 3. People are still fearful of COVID-19.
 4. Increased violence in city schools.
 - E. M. Strangarity would like us to advocate for students who have experienced violence. Alane stated that we have a Family Engagement Committee set up to make sure the proper person/department gets notified to help the student with this situation.
 - F. M. Strangarity would also like us to make sure that staff and students know that there is help available. We do offer in-house and outside supports for staff and students and some discussion followed.
- VII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff updated the board and noted that they have been preparing for the extended school year and PASSA.
- VIII. Discussion Curriculum Video Report

- A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Jodi Byrne noted that the CCIU helped with training on February 9th. The feedback from this meeting from teachers was very positive. She has also had some new course proposals come in and are looking at having a cross curriculum course that combines music and world culture.
- IX. Discussion Enrollment/Marketing Video Report
- A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler noted that we now have 1042 students enrolled in our school. She shared that we opened the school store at the end of the 2nd quarter and had a valentine pop-up shop.
 - C. Our Student Spotlight for February is a senior:
 - 1. This student was accepted into every university that she applied to and was offered either a presidential or an academic scholarship at every single one.
 - 2. This student selected to go to Susquehanna University and will major in psychology.
 - D. A. Butler shared that Jen Brittingham, our Parent Coordinator, is involved in our PTO and came up with the idea of putting a cookbook together. She is going to collect recipes from staff, parents and students and then put the cookbook on Schoology so that it can be downloaded for free.
- X. Discussion HR Video Report
- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Bob Worn updated the board on the ARP ESSER grant that he mentioned in his board report and asked if anyone had any questions about that but there were none.
- XI. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Kris Botes stated that a letter went out to students to let them know if they are at risk of not passing. She is working with the mentors to have them follow up with the families.
- XII. Finance/Business Report
- A. Ryan Schumm stated that tonight the board members met for 1 hour for Act 55 board training. The topic was the financial and fiscal elements of the financial report.
 - B. R. Schumm provided a summary of the monthly Treasurer's Report. He reviewed the revenue and expense statements and balance sheet with the Board and advised of updated projections.
 - C. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by Lisabeth Sweeney. Seconded by Kristin Chettle. Unanimous.
- XIII. Discussion CEO Video Report
- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report and there were none.
 - B. D. Asplen shared how he experienced the feeling of the outpouring of support from teachers and staff while he was out sick. He is thankful for how passionate our teachers and staff are and is sure that our students feel this too. This is something that the PDE cannot measure.
- XIV. Personnel
- A. New Hires:
 - 1. Christopher Luckey – Tutor & General Learning Support
 - 2. Brittany Spencer – Teacher Assistant
 - 3. Elizabeth Swaim – Help Desk Technician
 - B. M. Strangarity called for a motion to approve the new hires as listed above using salaries as outlined in the Executive Session.
 - 1. Motion to approve the new hires as listed above using salaries as outlined in the Executive Session by D. Fraatz. Seconded by L. Sweeney. Unanimous.
 - C. Terminations:
 - 1. Chris Gibson
 - 2. Jocelyn Carr
 - D. M. Strangarity called for a motion to approve the terminations as listed above.
 - 1. Motion to approve the terminations as listed above by Gerri Light. Seconded by L. Sweeney. Unanimous.

E. Open Positions:

1. School Data Analyst
2. Special Education Teacher

XV. Governance

A. Ethics Forms

1. It is time for the Board to fill out their annual Ethics Forms and D. Asplen asked Sherri Gilligan to send the forms to the Board via UPS with a return UPS envelope.

B. D. Asplen stated we are looking for a resolution for the Board to pass the updated Grant Funds Policy, the Educational Leave of Absence Policy and the Educational Trip Document.

1. M. Strangarity called for a motion for the Board to pass the updated Grant Funds Policy, the Educational Leave of Absence Policy and the Educational Trip Document.

- a. Motion for the Board to pass the updated Grant Funds Policy, the Educational Leave of Absence Policy and the Educational Trip Document by G. Light. Seconded by D. Fraatz. Unanimous.

C. D. Asplen stated we are looking for a resolution to approve the full school calendar for the 2022-2023 school year.

1. M. Strangarity called for a motion to approve the full school calendar for the 2022-2023 school year.

- a. Motion to approve the full school calendar for the 2022-2023 school year by K. Chettle. Seconded by G. Light. Unanimous.

D. D. Asplen stated we are looking for a motion for the CEO to have the authority to join the Public Cyber Charter Association if the two conditions discussed in the private session are met.

1. M. Strangarity called for a motion for the CEO to have the authority to join the Public Cyber Charter Association if the two conditions discussed in the private session are met.

- a. Motion for the CEO to have the authority to join the Public Cyber Charter Association if the two conditions discussed in the private session are met by B. Maranto. Seconded by G. Light. Unanimous.

XVI. New Business

- A. M. Strangarity asked if there was any new business and there was none.

XVII. Public Comment

- A. M. Strangarity asked if there were any public comments and there were none.

XVIII. Adjournment

1. M. Strangarity called for a motion to adjourn the public board meeting at 8:20 p.m. Our next meeting will be Tuesday, March 15, 2022 at 7:00 p.m.

1. Motion to adjourn the public meeting by L. Sweeney. Seconded by K. Chettle. Unanimous.