



## **Achievement House Cyber Charter School Board of Trustees**

### **Public Meeting Minutes**

**Tuesday, October 19, 2021**

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:10 p.m.

- I. Pledge of Allegiance
- II. Roll Call
  - Mrs. Marilou Strangarity (President) – Present
  - Mrs. Lisabeth Sweeney (Vice President) – Not Present
  - Mrs. Kristin Chettle (Treasurer) – Not Present
  - Mr. Don Fraatz (Secretary) – Present
  - Dr. Bob Maranto – Present
  - Dr. Gerri Light – Present
- III. Notification of Recording
  - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Approval of the Minutes
  - A. M. Strangarity called for a motion to approve the minutes from the September 21, 2021 board meeting.
    1. Motion to approve the minutes from the September 21, 2021 board meeting by Don Fraatz. Seconded by Gerri Light. Unanimous.
- V. Executive Session Statement
  - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, real estate and legal issues.
- VI. Discussion of Academic Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
  - B. Neal Thomas updated the board and noted that we were trying something new this year and we now have a mid-quarter deadline for the submission of assignments.
  - C. N. Thomas said that the Deans Office is working on student attendance. We will be sending out alerts to 7<sup>th</sup> through 9<sup>th</sup> grade parents if their students don't log in by 1:00 PM. Some discussion followed regarding the notifications/alerts.
  - D. M. Strangarity thanked everyone for working so hard through everything that has been going on with COVID-19.
- VII. Discussion of Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
  - B. Trina Knauff elaborated on some of the data that she shared in her board report regarding 12th grade students.
  - C. Don Asplen shared that we will be using new software called Xello that may be able to track the students after graduation to see their progress.
- VIII. Discussion Curriculum Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
  - B. Jodi Byrne updated the Board stating that we have two new pre-student teachers joining our ELA teachers.
  - C. J. Byrne noted that the feedback from teachers on working on their curriculum was that they were appreciative for the time they had to go back to polish up their work.
- IX. Curriculum Committee Meeting Update
  - A. G. Light stated that the Curriculum Committee met and focused on the curriculum statement and looked at the general application of the information and as well as some specific situations that they discussed in detail. She noted that we have students that are in different age levels in different grades so their ability to understand content is going to be different and we need to make accommodations for that.

- X. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
  - B. Alane Butler noted that we now have 936 students enrolled in our school and was thankful for the tech team that was able to work through some Microsoft issues and ship out all the computers to our new students. Our IT team is working on a backup plan for if/when we have Microsoft issues again.
  - C. A. Butler shared that we met with our marketing consultant team, and they are working on some new messaging. It was decided that our new theme will be Learning Reimagined.
- XI. Discussion HR Video Report
  - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
  - B. Bob Worn said that we have been busy hiring more staff.
- XII. Personnel
  - A. New Hires:
    - 1. Chandra Keszczyk – Mentor
    - 2. Morgan Soika – Part-time/Temporary General Office Support
    - 3. Marci Mansfield – Teacher Assistant
  - B. Job Transfer:
    - 1. Shana Harris – Student Resource Manager
  - C. M. Strangarity called for a motion to approve the new hires and job transfer as listed above, including Katherine Carter who was just hired today, using salaries as outlined in the Executive Session.
    - 1. Motion to approve the new hires and job transfer as listed above, including Katherine Carter, using salaries as outlined in the Executive Session by D. Fraatz. Seconded by Bob Maranto. Unanimous.
  - D. Separations:
    - 1. Joanne Mendenhall – School Nurse
    - 2. Erinn Bean – Program Manager
  - E. M. Strangarity called for a motion to approve the separations as listed above.
    - 1. Motion to approve the separations as listed above by D. Fraatz. Seconded by Bob Maranto. Unanimous.
  - F. Open Positions:
    - 1. Regional Mentors (1)
    - 2. ICA Instructor (Graphic Design, Web Design, Programming)
    - 3. School Social Worker
    - 4. Part-time Teachers
- XIII. Finance/Business Report
  - A. Ryan Schumm provided a summary of the monthly Treasurer’s Report. He reviewed the revenue and expense statements, and balance sheet with the Board and advised of updated projections.
  - B. M. Strangarity called for a motion to approve the written Treasurer’s Report.
    - 1. Motion to approve the written Treasurer’s Report by G. Light. Seconded by D. Fraatz. Unanimous.
- XIV. Governance
  - A. D. Asplen called for a motion that in the December Board Meeting a date for the Act 55 Training will be chosen.
    - 1. Motion that in the December Board Meeting a date for the Act 55 Training will be chosen by D Fraatz. Seconded by B. Maranto. Unanimous.
  - B. D. Asplen called for a motion to accept the School Goals as detailed in the CEO Report.
    - 1. Motion to accept the School Goals as detailed in the CEO Report by D. Fraatz. Seconded by G. Light. Unanimous.
- XV. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
  - B. Kris Botes updated the Board and shared that on June 18<sup>th</sup> we are scheduled to have live, in person, graduation.
  - C. K. Botes also noted that the Guidance Department will be sending out report cards in two weeks.
- XVI. Discussion CEO Video Report
  - A. D. Asplen shared that he saw our mobile vehicle and we should be picking it up soon.
  - B. D. Asplen updated the Board on something that we started in the Academic Administration. We are always telling our students to take a chance and reach out and think outside the box, so N. Thomas and his team have put something together to basically have the teachers and the administrators model that behavior.
  - C. D. Asplen asked Jim Flick to update the Board on our PBIS Contest.

XVII. New Business

A. M. Strangarity asked if there was any new business and there was none.

XVIII. Public Comment

A. M. Strangarity asked if there were any public comments and there were none.

XIX. Adjournment

A. M. Strangarity called for a motion to adjourn the public board meeting at 8:39 p.m. Our next meeting will be Tuesday, December 14, 2021 at 7:00 p.m.

1. Motion to adjourn the public meeting by B. Maranto. Seconded by G. Light. Unanimous.