



## **Achievement House Cyber Charter School Board of Trustees**

### **Public Meeting Minutes**

**Tuesday, September 21, 2021**

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:20 p.m.

- I. Pledge of Allegiance
- II. Roll Call
  - Mrs. Marilou Strangarity (President) – Present
  - Mrs. Lisabeth Sweeney (Vice President) – Present
  - Mrs. Kristin Chettle (Treasurer) – Present
  - Mr. Don Fraatz (Secretary) – Present
  - Dr. Bob Maranto – Present
  - Dr. Gerri Light – Present
- III. Notification of Recording
  - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Approval of the Minutes
  - A. M. Strangarity called for a motion to approve the minutes from the August 17, 2021 board meeting.
    1. Motion to approve the minutes from the August 21, 2021 board meeting by Lisabeth Sweeney.  
Seconded by Don Fraatz. Unanimous.
- V. Executive Session Statement
  - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, and legal issues.
- VI. Discussion of Academic Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report and there were none.
- VII. Discussion of Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
  - B. Trina Knauff noted that enrollment was up to 254 IEP students and was happy to announce that we received a Universal Design for Learning Grant to use for professional development and tools to help assist our staff in providing instruction to the students.
  - C. Kristin Chettle asked about the Xello program that we are using and T. Knauff said it's going well. Our Transition Coordinator, Mike Kass, has been working with Guidance and using this program for our career readiness courses.
  - D. Brian Leinhauser shared that he is engaged in having a conversation with a representative for one of our students to try to resolve a special education issue.
- VIII. Discussion Curriculum Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
  - B. Jodi Byrne noted she had nothing to add to her report.
  - C. Kristin Chettle asked J. Byrne about the integrated courses and some discussion followed.
- IX. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
  - B. Alane Butler noted that we now have 876 students enrolled in our school. The first quarter parent survey will be going out at the end of the first quarter to get feedback from parents.
  - C. M. Strangarity asked if there was a need for more marketing and Don Asplen replied that we are growing fast enough and that it was not necessary at this time.
  - D. Gerri Light asked if when we have our Back-to-School Night is there some portion of it that is dedicated to parents of students who are graduating. A. Butler is not very involved with our Back-to-School Night and was

not sure but stated that Jen Brittingham, our Parent Involvement Coordinator, and our Guidance Department hold assemblies for our 9<sup>th</sup> grade students. L. Sweeney commented that these meetings are fantastic. G. Light then noted that our Guidance Department holds senior meetings.

- X. Discussion HR Video Report
  - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
  - B. Bob Worn said that we have been busy hiring more staff and there have been few separations. B. Worn then talked a little about some of our new hires.
- XI. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
  - B. Kris Botes updated the Board and noted that this year she has found a lot of “emotionality” from the parents because they are fighting for their kids to do well because of all the uncertainty that’s been going on.
  - C. Some discussion followed regarding the need for more personnel. K. Botes recommended that we try to hire back Morgan Soika who was in intern with us last year.
  - D. Bob Maranto asked about our test scores and some discussion followed. L. Sweeney noted that the beautiful thing about cyber school is the flexibility and that we can remediate and put them in a class and build the skills that they didn’t learn last year because of Covid. D. Aspen stated that we may hire teachers to teach remediation classes.
  - E. L. Sweeney likes that we have a Guidance Counselor assigned to 12 grade this year and thought that maybe in the future we could do this with the other grade levels.
- XII. Finance/Business Report
  - A. Ryan Schumm provided a summary of the monthly Treasurer’s Report. He reviewed the revenue and expense statements, and balance sheet with the Board and advised of updated projections.
  - B. K. Chettle asked R. Schumm to explain the ESSER Set Aside allocations and he did, and some discussion followed. R. Schumm explained that the funds must be used for the following purposes:
    - 1. Learning
    - 2. Summer Enrichment
    - 3. Afterschool Programs
  - C. M. Strangarity called for a motion to approve the written Treasurer’s Report.
    - 1. Motion to approve the written Treasurer’s Report by K. Chettle. Seconded by B. Maranto. Unanimous.
- XIII. Discussion CEO Video Report
  - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
  - B. D. Asplen shared that he would like us to start setting smart process goals. He gave an overview of what a process goal is and said he wants us to have control of all the variables in the goals that we are setting this year.
  - C. D. Asplen shared that he is in discussions with Dr. Jim Hanak, CEO of PALCS, about a joint professional development to share our best practices. M. Strangarity liked the idea of reshaping our school with other cyber schools.
- XIV. Personnel
  - A. New Hires:
    - 1. Matthew Breiner – Regional Mentor
    - 2. Curtis Collier – Regional Mentor
    - 3. Abigail Gaugler – Special Ed Teacher
    - 4. Eva Thierry – Special Ed Teacher
    - 5. Asia Williams – Teacher Assistant
      - a. M. Strangarity called for a motion to approve the new hires as listed above.
        - i. Motion to approve the new hires as listed above by D. Fraatz. Seconded by L. Sweeney. Unanimous.
  - B. Separations:
    - 1. Lauren DeCarlo
    - 2. Holly Younger
    - 3. Michelle Smith

C. Promotion:

1. Cheryl Kern, Supervisor of Student Mentors
2. Laura Bickle, ELA teacher
  - a. M. Strangarity called for a motion to approve the separations and promotions as listed above using salaries as outlined in the Executive Session.
    - i. Motion to approve the separations and promotions as listed above using salaries as outlined in the Executive Session by K. Chettle. Seconded by L. Sweeney. Unanimous.

D. Open Positions:

1. Regional Mentors (2-3)
2. ICA Instructor (Graphic Design, Web Design, Programming)
3. Teacher Assistant (Special Ed)

XV. Governance

A. Technology Purchases:

1. \$81,043.50 for 150 laptops
2. \$215,357.69 for 500 printers and 279 laptops

B. D. Asplen explained the need to purchase 500 printers and 429 laptops and asked for a motion to approve the purchase of these items for the amount specified.

1. M. Strangarity called for a motion to approve the purchase of the above listed printers and laptops in the amounts specified.
  - a. Motion to approve the purchase of the above referenced printers and laptops in the amounts specified by K. Chettle. Seconded by L. Sweeney. Unanimous.

XVI. New Business

A. M. Strangarity called for a motion to amend the agenda to include an item for issuing a bonus to an employee.

1. Motion to amend the agenda to include an item for issuing a bonus to an employee by L. Sweeney. Seconded by G. Light. Unanimous.

B. Bonus – Christa Fisher

1. M. Strangarity called for a motion to approve a bonus for Christa Fisher in the amount that was discussed in the Executive Session.
  - a. Motion to approve the bonus for Christa Fisher in the amount that was discussed in the Executive Session.
    - i. Motion to approve the bonus for Christa Fisher in the amount that was discussed in the Executive Session by D. Fraatz. Seconded by B. Maranto. Unanimous.

XVII. Public Comment

A. M. Strangarity asked if there were any public comments and there were none.

XVIII. Adjournment

A. M. Strangarity called for a motion to adjourn the public board meeting at 8:39 p.m. Our next meeting will be Tuesday, October 19, 2021 at 7:00 p.m.

1. Motion to adjourn the public meeting by B. Maranto. Seconded by L. Sweeney. Unanimous.