



## **Achievement House Cyber Charter School Board of Trustees**

### **Public Meeting Minutes**

**Tuesday, July 20, 2021**

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:10 p.m.

- I. Pledge of Allegiance
- II. Roll Call
  - Mrs. Marilou Strangarity (President) – Present
  - Mrs. Lisabeth Sweeney (Vice President) – Present
  - Mrs. Kristin Chettle (Treasurer) – Present
  - Mr. Don Fraatz (Secretary) – Present
  - Dr. Bob Maranto – Not Present
  - Dr. Gerri Light – Present
- III. Notification of Recording
  - A. Marilou Strangarity announced that the Public Session would be recorded on an audio and video device.
- IV. Approval of the Minutes
  - A. M. Strangarity called for a motion to approve the minutes from the June 15, 2021 board meeting.
    1. Motion to approve the minutes from the June 15, 2021 board meeting by Don Fraatz. Seconded by Kristin Chettle. Unanimous.
- V. Executive Session Statement
  - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, real estate, and legal issues.
- VI. Discussion of Academic Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
  - B. Neal Thomas updated the Board with information about the Instructional Design and Data Team. Angela Alderfer leads that team and they have been holding meetings to discuss pre-service and she has also been working on the LMS and what the Schoology page should look like.
- VII. Discussion of Special Education Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
  - B. Trina Knauff updated the Board and stated that they have 2 students that will be testing for PSSA for the 20-21 school year.
  - C. Brian Leinhauser shared that he is engaged in having a conversation with a representative for one of our students to try to resolve a special education issue.
- VIII. Discussion Enrollment/Marketing Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
  - B. Alane Butler noted that we now have 823 students enrolled in our school. The majority of the recent withdrawals were 9<sup>th</sup> graders.
  - C. A. Butler shared that we sent out swag boxes to our 9<sup>th</sup> graders.
- IX. Discussion HR Video Report
  - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
  - B. Bob Worn said that we have been busy hiring more staff and there have been few separations all of which he will discuss later in the board meeting.
- X. Discussion of Guidance Video Report
  - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
  - B. Kris Botes updated the Board and noted that we have 270 students currently in summer school.

- C. Gerri Light mentioned the College Readiness Boot Camp that we offer and noted how significant it is and is really glad that we put this program in place. K. Botes replied that Angela Galie put this program together and said that A. Galie is really passionate about helping our students transition to college.
  - D. M. Strangarity asked if we needed more staff to run summer school and asked her to think about this as we head into the next school year and talk to other staff and then get back to them. She also suggested to A. Butler that we start marketing our summer school about half way through the year. She thinks that it is outstanding that we are having such great success in our summer school. Don Asplen commented that parents start planning for summer school and summer camps in January and he feels that somebody dedicated during the year or half of the year to get the word out would be extremely useful.
- XI. Finance/Business Report
- A. Ryan Schumm provided a summary of the monthly Treasurer's Report. We are at the end of our fiscal year 2021. He noted that the PDE recently announced a new Covid-19 grant and some discussion followed.
  - B. M. Strangarity called for a motion to approve the written Treasurer's Report.
    - 1. Motion to approve the written Treasurer's Report by Lisabeth Sweeney. Seconded by K Chettle. Unanimous.
- XII. Discussion CEO Video Report
- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
  - B. D. Asplen shared that he is very pleased to have Shana Harris attending the meeting tonight who is a long time Mentor who is finishing up an internship to get her degree in social work and will be attending the board meetings for the next few months.
  - C. D. Asplen asked Erinn Bean to update the board on her upcoming leave of absence. E. Bean shared that she will be going on maternity leave soon.
  - D. D. Asplen introduced our new Curriculum Coordinator, Jodi Byrne, to the Board.
- XIII. Personnel
- A. New Hires:
    - 1. Holly Younger – Special Education Teacher, \$60,500
    - 2. Jodi Byrne – Curriculum Coordinator, \$77,500
    - 3. Paul Dubin – Social Studies Teacher, \$52,000
  - B. Separations:
    - 1. Darryl Perecko – Program Director of Innovation Academy
    - 2. Declan French – Curriculum Coordinator
    - 3. Laura Tarnoff – Part-time Math Teacher
  - C. Transfers:
    - 1. Angela Alderfer – Educational Design & Data, \$70,315
    - 2. Mike Kass – Transition Coordinator, \$72,347
  - D. Open Positions:
    - 1. Middle School Science Teacher
    - 2. Social Studies Teacher
    - 3. Truancy Coordinator
    - 4. Home and School Visitor
    - 5. Five Additional Mentors
    - 6. Math Specialist
  - E. M. Strangarity called for a motion to approve the new hires, separations and transfers as listed above.
    - 1. Motion to approve the new hires, separations and transfers as listed above by K. Chettle. Seconded by D. Fraatz. Unanimous.
- XIV. Governance
- A. Resolution to Adopt Health and Safety Plan
    - 1. D. Asplen asked the Board for a resolution to adopt the Health and Safety Plan.
    - 2. M. Strangarity called for a motion for a resolution to adopt the Health and Safety Plan.
      - a. Motion for a resolution to adopt the Health and Safety Plan by L. Sweeney. Seconded by K. Chettle. Unanimous.
  - B. Resolution to Approve the Curriculum Development Policy
    - 1. D. Asplen asked the Board for a resolution to approve the Curriculum Development Policy.
    - 2. M. Strangarity called for a motion to approve the Curriculum Development Policy.

- a. Motion to approve the Curriculum Development Policy by G. Light. Seconded by K. Chettle. Unanimous.

XV. New Business

A. M. Strangarity asked if there was any new business.

B. Brian Leinhauser stated that the Board was looking for a motion to approve the bonus and retirement supplement for the CEO as discussed in the private session.

- a. Motion to approve the bonus and retirement supplement for the CEO as discussed in the private session by D. Fraatz. Seconded by K. Chettle. Unanimous.

XVI. Public Comment

A. M. Strangarity asked if there were any public comments and there were none.

XVII. Adjournment

A. M. Strangarity called for a motion to adjourn the public board meeting at 8:05 p.m. Our next meeting will be Tuesday, August 17, 2021 at 7:00 p.m.

- 1. Motion to adjourn the public meeting by K. Chettle. Seconded by D. Fraatz. Unanimous.