



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes

Tuesday, May 18, 2021

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:35 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Present
 - Gerri Light – Present
 - Desmondé Pringle – Not Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio and video device.
- IV. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the March 16, 2021 board meeting.
 1. Motion to approve the minutes from the March 16, 2021 board meeting by Don Fraatz. Seconded by Lisabeth Sweeney. Unanimous.
- V. Executive Session Statement
 - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, real estate, and legal issues.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 - B. Declan French stated that Neal Thomas had talked about the AHIT Teams in his board presentation. He noted that no one applied to be the leader of the Professional Development Team and they feel comfortable downsizing that group.
- VII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. T. Knauff noted that she highlighted the different events that have been going on in her department in her report.
 1. They are currently looking for a curriculum for their Life Skills Program and they think they have found one that they will use. It's called the Unique Learning System and it is a standards-based program specifically designed for students with special needs.
 2. She has been meeting with teachers to complete their final observations and evaluations.
 3. Don Asplen thanked Trina for spearheading the graduation for Dr. Jean Maria Mason.
 4. M. Strangarity was encouraged to hear about our excellent student retention. This shows good leadership and that the teachers are going above and beyond what is required.
- VIII. Discussion of Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Declan French stated that since the year is almost over, he can now work on a plan for next year.
 1. He is looking at the pathways for the students.
 2. We used to use a program to teach the math courses, but now we are making it our own.
 3. We would like to offer AP classes by September of 2022.
 - a. Will work on how to encourage students to enroll.
 - b. Hoping for a Math, English, and Social Studies class in the first round.

- IX. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler noted that they are shifting emphasis on next years enrollment. She shared that we doubled the number of leads this year from approximately 1,000 to 2,000 people.
 - C. A. Butler talked about how one of the ways that our kids drop off is from 8th grade to 9th grade and we would like to entice them to stay with us so we thought we would try to get them excited about our high school program by sending them “Welcome to High School Boxes.”
 - D. One of our former students won the Chambliss Astronomy Achievement Student Award which are given to recognize exemplary research by undergraduate and graduate students and A. Butler shared this with the board.
- X. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Bob Worn noted that since Joanne Mendenhall is retiring at the end of the school year, he has been recruiting for a school nurse. He has interviewed three nurses so far and has a few more to interview.
 - C. Since there have been a couple of special education teachers resign in the past few months, B. Worn has also been recruiting for special education teachers.
 - D. He also shared that we have a new roll that we have created and it is called TOSA – Teacher on Special Assignment/Transition. This will be to add support for Trina Knauff.
- XI. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. M. Strangarity asked for clarity on the number of students that will be graduating and D. French and Jim Flick answered her question since Kris Botes was not able to attend the meeting.
- XII. Finance/Business Report
 - A. Ryan Schumm provided a summary of the monthly Treasurer’s Report. This report covered March and April and he discussed how they track and organize the schools use of federal and state grants.
 - B. M. Strangarity called for a motion to approve the written Treasurer’s Report.
 - 1. Motion to approve the written Treasurer’s Report by L. Sweeney. Seconded by Gerry Light. Unanimous.
- XIII. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - B. D. Asplen shared that he has been reflecting on this past year and thinking about all of our new students and how he challenged the staff to think of ways to retain these students. He wants to make the students feel like they belong to something here. He asked Jim Flick to spearhead what this might look like. J. Flick noted that they came up with a lot of good ideas and he hopes to be implementing some of them.
 - C. A. Butler noted that Becky Aller worked with a family and enrolled two of their children and then found out that she went to school with the father. Since B. Aller knew him, she decided to reach out and emailed him and asked how things went for them this year. He responded and said that his kids did amazing this year. The teachers and staff are great and it was a seamless transition and said he was very happy with how AHCCS is run.
 - D. D. Aspen announced that he has asked Bob Worn and Jim Flick to work with other cyber schools to try and coordinate field trips. He would like to see more field trips next year.
- XIV. Personnel
 - A. New Hires:
 - 1. Patricia Barron – General Office Support, \$38,500
 - 2. Michelle Smith – Special Ed Teacher, \$58,000
 - 3. Carole Dowling – Part-time School Psychologist, Contractor, \$1000/evaluation
 - 4. Jessica Savaiano – Part-time School Psychologist, Contractor, \$1000/evaluation
 - B. M. Strangarity called for a motion to approve the new hires with salaries as listed above.
 - 1. Motion to approve the new hires with salaries as listed above by D. Fraatz. Seconded by Bob Maranto. Unanimous

C. Separations:

1. Patricia Fraumeni – Special Ed Teacher
2. Nick Squeri – Special Ed Teacher
3. Melissa Miller – Mathematics Teacher

D. M. Strangarity called for a motion to approve the separations as listed above.

1. Motion to approve the separations as listed above by D. Fraatz. Seconded by K. Chettle. Unanimous.

XV. Governance

A. School Calendar 2021-2022

1. Don Asplen asked the Board for a motion to approve the full school calendar for 2021-2022.
2. M. Strangarity called for a motion to approve the full school calendar for 2021-2022.
 - a. Motion to approve the full school calendar for 2021-2022 by G. Light . Seconded by L. Sweeney. Unanimous.

B. Instructional Design and Data Lead Job Description

1. D. Asplen asked the Board for a motion to accept the new job description for the Instructional Design and Data Lead Job.
2. M. Strangarity called for a motion to accept the new job description for the Instructional Design and Data Lead Job.
 - a. Motion to accept the new job description for the Instructional Design and Data Lead Job by L. Sweeney. Seconded by K. Chettle. Unanimous.

C. Accept Board Resignation

1. Brian Leinhauser asked the Board for a motion to accept the resignation of Desmondé Pringle from the Board and to thank him for his service to our school while he was able to serve with us.
2. M. Strangarity called for a motion to accept the resignation of Desmondé Pringle from the board and to thank him for his service to our school while he was able to serve with us.
 - a. Motion to approve accept the resignation of Desmondé Pringle from the board and to thank him for his service to our school while he was able to serve with us by D. Fraatz. Seconded by G. Light. Unanimous.

D. SIP Plan Approval

1. B. Leinhauser asked the Board for a motion to approve the administration posting the SIP Plan upon confirmation from the Board that it has been reviewed.
2. M. Strangarity called for a motion to approve the administration posting the SIP Plan upon confirmation from the Board that it has been reviewed.
 - a. Motion to approve the administration posting the SIP Plan upon confirmation from the Board that it has been reviewed by L. Sweeney. Seconded by K. Chettle. Unanimous.

XVI. New Business

- A. M. Strangarity asked if there was any new business and there was none.

XVII. Public Comment

- A. M. Strangarity asked if there were any public comments.

- B. Erinn Bean shared that she has been proctoring this year and she gave a shout out to Kelsey Montgomery for what a great job she is doing with organizing all the testing. She also noted that K. Montgomery and Candice Mayo are the ones that send out the monthly boxes to staff and they are very much appreciated.

XVIII. Adjournment

- A. M. Strangarity called for a motion to adjourn the public board meeting at 8:45 p.m. Our next meeting will be Tuesday, June 15, 2021 at 7:00 p.m.

1. Motion to adjourn the public meeting by B. Maranto. Seconded by D. Fraatz. Unanimous.