



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes

Tuesday, February 16, 2021

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:00 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Not Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Present
 - Desmondé Pringle – Not Present
 - Dr. Gerri Light – Not Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio and video device.
- IV. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the January 19, 2021 board meeting.
 1. Motion to approve the minutes from the January 19, 2021 board meeting by Kristin Chettle. Seconded by Don Fraatz. Unanimous.
- V. Executive Session Statement
 - A. M. Strangarity announced that the Board held an executive session this evening to discuss personnel matters, real estate, and legal issues.
- VI. Governance
 - A. Updated Tuition Reimbursement Policy
 1. Don Asplen asked the Board to amend the Tuition Reimbursement Policy to include reimbursements for professional memberships that are relevant to your job.
 2. M. Strangarity called for a motion to amend the Tuition Reimbursement Policy to include reimbursements for professional memberships that are relevant to your job.
 - a. Motion to approve the amended Tuition Reimbursement Policy by K. Chettle. Seconded by D. Fraatz. Unanimous.
 - B. Proposed School Calendar Dates for 2021-2022
 1. D. Asplen asked the Board to approve that the first day of school be August 30, 2021 and the final day of school be June 7, 2022 for the next school year.
 2. M. Strangarity called for a motion to approve that the first day of school be August 30, 2021 and the final day of school be June 7, 2022 for the next school year.
 - a. Motion to approve that the first day of school be August 30, 2021 and the final day of school be June 7, 2022 for the next school year by D. Fraatz. Seconded by Bob Maranto. Unanimous.
 - C. Passage of an Employee Bonus
 1. D. Asplen asked the Board to approve a \$1000 bonus for all full-time employees and a \$500 bonus for all part-time employees as a COVID-19 loyalty thank you.
 2. M. Strangarity called for a motion to approve a \$1000 bonus for all full-time employees and a \$500 bonus for all part-time employees as a COVID-19 loyalty thank you.
 - a. Motion to approve a \$1000 bonus for all full-time employees and a \$500 bonus for all part-time employees by B. Maranto. Seconded by D. Fraatz. Unanimous.

- VII. Personnel
 - A. New Hires
 - 1. Christianne Cordovano, Special Education Teacher, \$54,000
 - 2. Jay Tarnoff, Part-time School Psychologist - Contractor
 - B. Separation:
 - 1. Emily Pike, English Teacher
 - C. Promotion:
 - 1. Jim Flick, Dean of Students, \$67,000. 10-month position + 2 weeks during the summer.
 - D. M. Strangarity called for a motion to approve the new hires with salaries as listed above.
 - 1. Motion to approve the new hires with salaries as listed above by K. Chettle. Seconded by D. Fraatz. Unanimous.
 - E. M. Strangarity called for a motion to approve the separation as listed above.
 - 1. Motion to approve the separation as listed above by D. Fraatz. Seconded by B. Maranto. Unanimous.
 - F. M. Strangarity called for a motion to approve the promotion as listed above.
 - 1. Motion to approve the promotion as listed above by D. Fraatz. Seconded by K. Chettle. Unanimous.
- VIII. Finance/Business Report
 - A. D. Asplen provided a summary of the monthly Treasurer's Report in Ryan Schumm's absence.
 - B. D. Asplen shared that R. Schumm took a look at the potential impact of the Governor's proposal and how it might affect schools and put together a chart which showed the likelihood and the impact of the different proposed cuts. We are not concerned that this will have a significant impact to our bottom line at this time.
 - C. M. Strangarity called for a motion to approve the written Treasurer's Report.
 - 1. Motion to approve the written Treasurer's Report by K. Chettle. Seconded by B. Maranto. Unanimous.
- IX. K. Chettle had to leave the meeting at 7:40 PM so there was no longer a quorum.
- X. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 - B. Neal Thomas yielded the floor to the representative from the Dean's office, Jim Flick, and the representative from ICA, Matt McGeehan, because his summary was all about them this month and said to please feel free to ask them questions.
 - C. D. Asplen asked M. McGeehan to share his qualifications and background with the Board.
 - D. D. Asplen asked J. Flick if he had any updates. J. Flick said that they are going to be looking at absenteeism as well as academic progress.
 - E. N. Thomas explained the Fresh Start program that we revisit every spring. Declan French and Erinn Bean are currently working on the schedule. Detailed information about this program will be sent to the Board in the next month or so.
 - F. N. Thomas noted that J. Flick will be working on how to better engage students and M. Strangarity noted that a personal connection always makes a difference. Part of J. Flick's prime objective is the development of either a single person that might be called the Engagement Officer or a team of people.
- XI. Discussion of Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Declan French stated that for our School Improvement Plan we are at the point where they just had their quarterly meetings, and they are checking on their progress. The two things that they are measuring are MAPS progress in Math and English.
- XII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report. She also told Trina Knauff that she loves her reports and how she clarifies everything.
 - B. T. Knauff updated the Board on the recent Monthly Senior Meeting.
- XIII. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler was excited to share that our enrollment is now at 105 students.
 - C. We also just concluded our Blanket Fundraiser where we sold 60 blankets and cleared \$400 from this event. This money will be donated to the student body in a few different ways:

1. March Trivia Night
 2. Talent Show in March – They will compile videos of students talents.
- D. They have been working on getting our Parent Ambassadors to fill out their profiles online. We now have four confirmed parents and three more potential parents. The Parent Ambassadors will answer questions from other parents through emails.
- E. B. Maranto asked if the students were back in school at the brick-and-mortar schools yet. D. Asplen replied that a lot of schools are still hybrid right now.
- XIV. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
- B. Kris Botes had no new updates since her report and said she appreciates all the administrative support that she has been getting. She then noted that if we stay at this level of students the 11th and 12th grade counselor will need some help since we would like to see that counselor spend more time working with students one on one to help them prep for their post high school plans.
- XV. Discussion HR Video Report
- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
- B. Bob Worn noted that we are currently looking to hire Special Education, English, and Math teachers and are making progress. M. Strangarity thanked B. Worn for all his efforts and hard work looking for new staff to fill the open positions.
- XVI. Discussion CEO Video Report
- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
- B. D. Asplen shared about one of our special education students who is now a senior and how he decided to repeat this school year in order to get more proficient in his math skills. When you have a student that is willing to repeat a year because they like how they like it here says our Special Education Department is doing a great job.
- XVII. New Business
- A. M. Strangarity asked if there was any new business and there was none.
- XVIII. Public Comment
- A. M. Strangarity asked if there were any public comments.
- B. N. Thomas said thank you to the Board, on behalf of the entire staff, for all their support.
- XIX. Adjournment
- A. M. Strangarity called for a motion to adjourn the public board meeting at 8:10 p.m. Our next meeting will be Tuesday, March 16, 2021 at 7:00 p.m.
1. Motion to adjourn the public meeting by D. Fraatz. Seconded by M. Strangarity. Unanimous.