



Achievement House Cyber Charter School Board of Trustees

Tuesday, October 20, 2020

The Executive Session commenced at 6:00 p.m. and continued until approximately 7:20 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President) – Present
 - Mrs. Lisabeth Sweeney (Vice President) – Present
 - Mrs. Kristin Chettle (Treasurer) – Present
 - Mr. Don Fraatz (Secretary) – Present
 - Dr. Bob Maranto – Present
 - Desmondé Pringle – Present
 - Dr. Gerri Light – Present
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio and video device.
- IV. Approval of the Minutes
 - A. M. Strangarity called for a motion to approve the minutes from the September 15, 2020 board meeting.
 1. Motion to approve the minutes from the September 15, 2020 board meeting by Kristin Chettle. Seconded by Desmondé Pringle. Unanimous.
- V. Executive Session Statement
 - A. M. Strangarity announced that the Executive Session was held to discuss financial, personnel, and legal matters.
- VI. Discussion of Academic Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 - B. Neal Thomas shared some encouraging mid-quarter information:
 1. Our overall percentage of passing rates went up and is now at 68%; last year we were at 61%
- VII. Discussion of Special Education Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Special Education Video Report.
 - B. Trina Knauff had some follow up information and shared that our enrollment for students that are receiving special education services has increased to 289 students, with 10 intakes still in process.
 - C. D. Asplen commended T. Knauff for spearheading a meeting to discuss how to find people to hire to help us to set up IEP's for our new enrollees.
- VIII. Discussion of Curriculum Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Curriculum Video Report.
 - B. Declan French did not have any additions to his video report but noted that we are working on class sizes and that he is currently rolling out the curriculum maps.
- IX. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 - B. Alane Butler stated that enrollment has started to slow down, and we currently have 950 students enrolled.
 - C. A. Butler shared that our new Student Liaison, Heather Robinson, started last week and she is doing a great job.
 - D. A. Butler also wanted to acknowledge some of the wonderful things that have been coming out of our PTO meetings.
 1. We discovered that some parents had been using Schoology incorrectly and Arthur Forwood was able to take them into a breakout room and the parents who were having difficulties were able to have their problems solved immediately.

2. With Veteran's day coming up, a student suggested that students in our school should write letters to military families and veterans. We are doing some research to find a veterans organization and looking into a launching a schoolwide initiative to make this happen.
 3. To take this a littler further, during the Christmas season we could have students send holiday cards to folks in nursing homes.
 4. A. Butler thanked her Parent Team: Julia Debold, Jen Brittingham, and Heather Robinson
- E. A. Butler shared that we sent out 480 perfect attendance awards which is very impressive.
- X. Discussion HR Video Report
- A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - B. Bob Worn shared how we came to hire Heather Robinson.
 - C. B. Worn noted that we hired another new person today for the English department that will start in a couple of weeks.
 - D. In regard to finding new hires, it was asked if PA has reciprocity with other states as far as certifications etc. and B. Worn was not sure of the particulars and said that he would do some research.
- XI. Discussion of Guidance Video Report
- A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - B. Kris Botes stated that she did not have any updates to her video report but that we have placed 379 students as of today.
 - C. M. Strangarity asked if we had a video bio of each our teachers on our website. D. Asplen replied that we have written bios but not video bios, but he would like to make this a priority in the future. Lisabeth Sweeney requested that this not be a mandatory requirement for the teachers.
 - D. M. Strangarity thanked K. Botes for a job well done in placing all of our new students.
- XII. Finance/Business Report
- A. Ryan Schumm provided a summary of the monthly Treasurer's Report.
 - B. K. Chettle requested that R. Schumm check on the tuition rates and do a formal budget revision in the next few months.
 - C. M. Strangarity called for a motion to approve the written Treasurer's Report.
 1. Motion to approve the written Treasurer's Report by D. Pringle. Seconded by K. Chettle. Unanimous.
- XIII. Discussion CEO Video Report
- A. M. Strangarity asked if there were any questions or comments about the CEO Video Report and there were none.
- XIV. Personnel
- A. New Hires:
 1. Morgan Soika, Part-time Temporary Admin. Assistant, \$18/hr.
 2. Jill Dunlap, Special Education Teacher, \$57,000
 3. Jeanne Kalil, Mentor, \$40,000
 4. Samuel Conley-Vaverchak, Math Teacher, \$43,000
 5. Heather Robinson, Student Liaison, \$32,800
 6. Frank Prepsel, IT Tech Support, \$65,000
 - B. M. Strangarity called for a motion to approve the new hires with salaries as listed above.
 1. Motion to approve the new hires with salaries listed above by Don Fraatz. Seconded by D. Pringle. Unanimous.
 - C. Internal Transfer:
 1. Jen Brittingham, Parent Involvement Coordinator, \$40,000
 - D. M. Strangarity called for a motion to approve the internal transfer with salary as listed above.
 1. Motion to approve the internal transfer with salary as listed above by D. Pringle. Seconded by K. Chettle. Unanimous.
 - E. Separations:
 1. Crystal Hegarty, Special Education Teacher
 - F. M. Strangarity called for a motion to approve the separation listed above.
 1. Motion to approve the separation listed above by D. Pringle. Seconded by D. Fraatz. Unanimous.

G. Stipends:

1. Team Captains: \$5,000
2. AHIT Strand Leaders: \$1,000
3. Lead Mentor: \$3,000
4. EL Coordinator: \$1,000/\$1,500
5. SAP: \$1,000
6. Curriculum POC: \$1,500

H. M. Strangarity called for a motion to approve the stipends as listed above.

1. Motion to approve the stipends as listed above by D. Fraatz. Seconded by Gerri Light. Unanimous.

XV. Governance

A. Updated PTO Policy

1. D. Asplen called for a motion to amend the current updated PTO policy which reads you must be working at least 30 hours per week to receive paid time off benefits and we are going to lower that to a 25 hour threshold to receive paid time off benefits.
 - a) Motion to amend the current updated PTO policy which reads you must be working at least 30 hours per week to receive paid time off benefits and we are going to lower that to a 25 hour threshold to receive paid time off benefits by Bob Maranto. Seconded by G. Light. Unanimous.

B. Annual Goals

1. D. Asplen called for a motion to approve the four annual goals as discussed in the Executive Session.
 - a) Motion to approve the four annual goals as discussed in the Executive Session by D. Fraatz. Seconded by Des Pringle. Unanimous.

C. Early Graduation

1. D. Asplen called for a motion that per the document outlining the requirements of the application form, that we adopt an early graduation policy contingent upon a final review by legal counsel regarding does it pose any potential discriminatory practices towards students with IEP's.
 - a) Motion that per the document outlining the requirements of the application form, that we adopt an early graduation policy contingent upon a final review by legal counsel regarding does it pose any potential discriminatory practices towards students with IEP's by K. Chettle. Seconded by G. Light. Unanimous.

XVI. New Business

A. M. Strangarity asked if there was any new business.

B. D. Asplen read a thank you card from Joanne Mendenhall that was sent to the Board.

XVII. Public Comment

A. M. Strangarity asked if there were any public comments and there were none.

XVIII. Adjournment

A. M. Strangarity called for a motion to adjourn the public board meeting at 8:33 p.m. Our next meeting will be Tuesday, December 08, 2020 at 7:00 p.m.

1. Motion to adjourn the public meeting by B. Maranto. Seconded by D. Pringle. Unanimous.