



Achievement House Cyber Charter School Board of Trustees

Public Meeting Minutes
10/15/2019

The Board met at 4:30 p.m. for an Act 55 Training Session followed by an Executive Session which commenced at 6:00 p.m. and continued until approximately 7:15 p.m.

- I. Pledge of Allegiance
- II. Roll Call
 - Mrs. Marilou Strangarity (President)
 - Mrs. Kristin Chettle (Treasurer)
 - Mr. Don Fraatz (Secretary)
 - Dr. Bob Maranto
 - Mr. Des Pringle
- III. Notification of Recording
 - A. Marilou Strangarity announced that the Public Session would be recorded on an audio device.
- IV. Executive Session Statement
 - A. M. Strangarity announced that the Executive Session was held to discuss personnel, real estate and legal matters.
- V. Approval of Minutes from 9/17/2019 Board Meeting
 - A. M. Strangarity called for a motion to approve the minutes from the 9/17/2019 board meeting. Motion to approve the minutes from the 9/17/2019 board meeting by Kristin Chettle. Seconded by Des Pringle. Unanimous.
- VI. Discussion of Academic/SPED Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Academic/SPED Video Report.
 1. Neal Thomas shared that they are working on an agenda for the four core team members that are coming to visit on November 13th to get a better sense of our school and how we work. They will be meeting with the Implementation Team Leaders regarding our School Improvement Plan.
 2. Mr. Thomas stated that he met with Nick Rotoli and submitted his bi-weekly action report and that Dr. Mason submitted the Special Education PASA Report.
 3. For Differentiated Evaluation and Supervision, Mr. Thomas talked to about nine teachers about this program and some of them are interested. He is trying to pilot with teachers that have been here for at least five years. He is pushing the timeline back a little and giving them time to think about it.
- VII. Discussion Enrollment/Marketing Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Enrollment/Marketing Video Report.
 1. Alane Butler announced that we currently have 602 students which is about 100 more than last year. Everyone was pleased with that great news!

- VIII. Discussion HR Video Report
 - A. M. Strangarity asked if there were any questions or comments about the HR Video Report.
 - 1. Bob Worn reported that we have no open positions at this time.
 - 2. Mr. Worn noted that our last five employees were found through our Employee Referral Program.
- IX. Discussion of Guidance Video Report
 - A. M. Strangarity asked if there were any questions or comments about the Guidance Video Report.
 - 1. Per Kris Botes request, Don Asplen made a correction to Ms. Botes Video Report. In her report she talked about new software we are using called The Home Visit Tracker and said the average time to fill out the form is 20 minutes, but after looking over the data again she realized that 95 % of the forms were completed in under three minutes.
- X. Finance/Business Report
 - A. Ryan Schumm provided the monthly Treasurer's Report.
 - 1. He briefly explained the current finances and noted that we are 25% done with our fiscal year. He walked the Board through the Budget vs Actual.
 - 2. R. Schumm noted the current year receivables is 20% different. That is money outstanding still owed to us by districts. He said this is a good trend because our collection percentage is very consistent. This reflects that we are billing more because there are more students.
 - B. M. Strangarity called for a motion to approve the written Treasurer's Report. Motion to approve the written Treasurer's Report by D. Fraatz. Seconded by K. Chettle. Unanimous.
- XI. Discussion CEO Video Report
 - A. M. Strangarity asked if there were any questions or comments about the CEO Video Report.
 - 1. Don Asplen mentioned that he, Mr. Thomas, Mr. Worn, Mr. Flick and Mr. Perecko went to the annual PCPCS conference last week. The coalition had their first annual conference last year, after a five-year hiatus, and there were 200 attendees out of approximately 60 schools. This year there were 410 attendees from 100+ schools. They generated \$72,000 in revenue from vendors and generated \$15,000 from attendees. To make money on a conference in its second year is huge.
- XII. Personnel
 - A. New Hires:
 - 1. Melissa Tweed, Math Teacher - \$55,000
 - 2. Jennifer Brittingham, Sr. Guidance Assistant - \$37,000
 - 3. Bridget Sykes, Part Time Student Attendance Coordinator - \$17.79/hour
 - B. Promotions:
 - 1. Erinn Bean, Program Manager - \$45,000
 - C. M. Strangarity called for a motion to receive the new hires and the promotion. Motion to receive the new hires and the promotion by D. Fraatz. Seconded by D. Pringle. Unanimous.
- XIII. Governance
 - A. Suicide Awareness Policy

1. Mr. Thomas explained that we have a Crisis Response Team set up in case a crisis situation arises. We have a team of guidance counselors, our SAP coordinator, mentors, and administrators.
2. M. Strangarity announced she would abstain from voting but called for a motion to approve the Suicide Awareness Policy. Motion to approve the Suicide Awareness Policy by Kristin Chettle. Seconded by D. Fraatz. Unanimous.
3. Ms. Butler asked if this policy should be posted on our website and Brian Leinhauser responded yes.

XIV. New Business

- A. M. Strangarity asked if there was any new business, but there was none.

XV. Public Comment

- A. M. Strangarity opened the floor to public comment.
- B. Mr. Aspen formally introduced Darryl Perecko to the board. Mr. Perecko has stepped into Veronica Farr's shoes. Mr. Aspen asked Mr. Perecko to give us a little bit of his background.
 1. Mr. Perecko shared that he is new to the cyber charter world. He spent the last three years as a high school administrator at Phoenixville High School and prior to that he was a high school counselor at Springford. He is originally from western Pennsylvania. Mr. Perecko has admin and Project Lead the Way experience. His first six weeks are going well as he learns all about Innovation Academy and his role here. He appreciates the opportunity to take over this program and take it to the next level.
- C. Bruce Williamson brought up the subject of plagiarism and some discussion followed. He asked that we look into a plagiarism checker such as Turn It In. M. Strangarity thanked him for bringing this to our attention and said that the administration would look into it.

XVI. Adjournment

- A. M. Strangarity called for a motion to adjourn the public board meeting. Our next meeting will be December 10, 2019. Motion to adjourn the public meeting by D. Pringle. Seconded by K. Chettle. Unanimous. The meeting adjourned at 8:05 p.m.