



## Board of Trustees Resolution

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WHEREAS the Board of Trustees of Achievement House Cyber Charter School desires to comply with applicable state and federal laws and exercise its authority to promulgate policies for Achievement House Cyber Charter School;

NOW, THEREFORE, be it resolved that the Board of Trustees of Achievement House Cyber Charter School adopts the following policy:

### Title I District Wide & School Parent & Family Engagement Policy

#### PART I. General Expectations

1. The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent under section 1116 (a)(2)(A) of Every Student Succeeds Act (ESSA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Consistent under section 1116, the school district will work with its schools to ensure that the required school-level parental involvement policy meets the requirements under section ESSA 1116 (b)(1), and each include, as a component, a School-Parent Compact consistent under section ESSA 1116 (d)(2)(A-D).
3. The school district will incorporate a District Wide Parent & Family Engagement Policy into its LEA plan.
4. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section ESSA 1116(7)(f) in an understandable and uniform format including alternative formats upon request, and to the extent practicable, and in a language parents understand.

5. If the LEA plan for Title I, Part A, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
6. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the school.
7. The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition ESSA (d)(1):
  - a. *Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring parents play an integral role in assisting their child's learning;*
  - b. *Parents are encouraged to be actively involved in their child's education at school;*
  - c. *Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child(ren);*
  - d. *Carrying out of other activities, such as those described in section 1116 of the ESSA.*

The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

#### PART II. Description of how the school will implement the required Title I District Wide Parental Involvement Policy components

1. Achievement House Cyber Charter School will take the following actions to involve parents in the joint development of its school parental involvement plan under section ESSA 1116 (d)(2)(A-D):
  - a. Hold an annual Parent Title I meeting to inform parents of their participation in Title I, Title I involvement requirements, and their right to be involved under section ESSA 1116 (c)(1).
  - b. Review and revise the School-Parent Compact with parents and school staff annually.
  - c. Provide all parents with a copy of the Title I District Wide & School Parent and Family Engagement Policy each year.



- d. Conducting meetings involving parents and programs participants to discuss development and assessments needs of individual children under section ESSA 1116 (c)(4)(6).
  - e. Applying Title I funds to pay reasonable and necessary expenses associated with parent involvement activities, including transportation, childcare, or home visit expenses to enable parents to participate in school-related meetings and training sessions.
5. Achievement House Cyber Charter School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the Parent Involvement Policy for the purpose of quality improvement. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its Parental Involvement Policy under section ESSA 1116 (A-D).
- a. Work with the Parent Advisory Council.
  - b. Federal Programs, Curriculum, and Student Achievement departments will enhance the alignment of current curriculum with developed Title I Programs. The catalyst for integration will be innovative technology to assist the needs of all children.
  - c. The program/policy will be evaluated initially by Federal Programs, Senior Administrators, and student achievement on meeting the needs of all students with concentrations in the areas of reading, mathematics, and Language Arts.
  - d. The program/policy evaluation findings will be shared with parents via meetings and other means of communication in order to work collectively to update and improve policies and programs as needed.
6. Achievement House Cyber Charter School will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and community in order to improve student academic achievement following activities under section ESSA 1116 (3)(D), specifically described below:
- a. The school with the assistance of Title I, Part A will provide assistance to parents of children served by the school district or school as appropriate in understanding and undertaking the actions described below:
    - 1. The State's academic content standards,
    - 2. The State's student academic achievement standards,
    - 3. The State and local academic assessments including alternate assessments,
    - 4. How to monitor student progress, under section ESSA 1116 (6)(e)(1)

5. How to work with educators:
  - a. Provide assistance to Title I parents as appropriate in understanding standards, state, and local assessments, the requirements of Part A, monitoring a child's progress, and working with educators by conducting monthly workshops at various locations including online alternatives during multiple windows of time.
  - b. Provide parents with PDE and Department of Education websites specific to academic standards, assessments and Title I Part A.
  - c. Organize and participate in joint transition-related training of school staff and other development programs.
  - d. Conduct meetings involving parents and programs to discuss development and the assessments needs of individual students including description and explanation of curriculum, form of academic assessment to measure progress under section ESSA 1116 (c)(4)B).
  
- b. Achievement House Cyber Charter School will provide materials and training to help parents work with their children to improve their children's academic achievement such as literacy training and using technology as appropriate in order to foster parental involvement by:
  1. Providing parents with a current copy of the School Parent Handbook.
  2. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with home instruction programs, and training to support needs of children.
  3. Having parent activities at a variety of times throughout the day to meet the needs of parents under section ESSA 1116 (c)(2).
  
- c. Achievement House Cyber Charter School will educate its teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners. To work with parents as equal partners in the value and utility of contributions of parents and in the implementation and coordination of parent programs while building ties between parents and school under section ESSA 1116 (3)(D) by:
  1. Annual Parent Title I meetings to inform parents of their participation in Title I, the Title I involvement requirements, and their rights under section ESSA 1116 (c)(4)(B).
  2. Holding additional meetings devoted specifically to providing an understanding of academic standards, assessment, enrichment and remediation for parents to support their children under section ESSA 1116 (c)(4)(C).

3. Communicate updates and changes to federal and state policies, assessments, and mandates of ESEA to parents under section ESSA 1116 (6)(e)(4).
  4. Jointly with parents, review the School-Parent Compact outlining how parents, the entire school staff, and students share in the responsibility for improved student achievement under section ESSA 1116 (d)(2)(A-D).
  5. Staff Professional Development.
- d. Achievement House Cyber Charter School will, to the extent feasible and appropriate, coordinate and integrate parental involvement with other processes such as the Parent Resource Room and Parent Teacher Organization to encourage and support parents in more fully participating in the education of their children by:
1. Inviting program members to participate in parent meetings held during the school year.
  2. Inviting program members to participate in professional development activities.
  3. Organizing and participating in joint transition-related training of school staff and other developmental programs.
  4. Conducting meetings involving parents and programs for participants to discuss the development and assessment needs of individual students.
- e. Achievement House Cyber Charter School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to the parents of participating students in an understandable and uniform format, including alternative formats upon request to the extent practicable and in a language the parents can understand and best practices to increase engagement of all parents under section ESSA 1116 (6) (e)(5) and (3)(D):
1. Emails
  2. Mailings
  3. Postings on LEA website
  4. Telephone call reminders
  5. Texts

PART III. Discretionary Title I District Wide and School Parental Involvement Policy Components

1. Adopting and implementing model approaches to improving parental involvement;
2. Establishing a school wide parent advisory council to provide advice on all matters related to parental involvement in Title 1, Part A programs under ESSA 1116 (2) (F);

3. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities under section ESSA 1116 (3)(D); and
4. Providing other reasonable support for parental involvement activities as parents may request

#### PART IV. Adoption

1. This Title I District Wide and School Parent and Family Engagement Policy has been developed and agreed on with parents of students participating in Title I, Part A programs as evidenced by parent and staff meetings and parent surveys.
2. This policy was reviewed and updated by Achievement House Cyber Charter School on July 10, 2019 and will be in effect for the period of one year. This policy will be placed on the school website so that all parents of participating Title I, Part A children have access to it.