MISSION STATEMENT

Achievement House Cyber Charter School students will experience an improved individual outcome, measured by academic achievement, in a personalized and rich learning environment that prepares them for success in a technology-driven world.

VISION STATEMENT

An Achievement House Cyber Charter School student is Valued as an Individual, Inspired to Innovate, and Prepared for the Future.

EDUCATIONAL VALUE STATEMENTS

STUDENTS

We believe that individual student growth is the highest priority. We believe each student is an individual to be treated with dignity and respect. We believe all individuals can be a successful learner. We believe that high moral, ethical, and academic standards encourage high achievement.

STAFF

We believe that our school community must be emotionally and intellectually safe and a positive environment in which to learn and lead. We believe that all individuals have unique gifts, talents, and intrinsic worth.

ADMINISTRATION

We believe that excellence is a journey and demands conscientious effort. We believe that all individuals have unique gifts, talents, and intrinsic worth.

PARENTS

We believe that all students and their families have a personal responsibility to take full advantage of the opportunities provided by Achievement House Charter School. We believe that active communication and participation between families and Achievement House Charter School is essential at all times in order to ensure the success of each student's individual goals. We believe that active parent and community involvement can serve as a catalyst for student achievement.

COMMUNITY

We believe the responsibility for life-long education is shared by the student, school, family, and community.

STEERING COMMITTEE

Name	Position	Building/Group
Angela Alderfer	District Level Leaders	Achievement House Cyber Charter
Anna Berzins	Special Education Teacher	Achievement House Cyber Charter
Arthur Forwood	Health and PE Teacher	Achievement House Cyber Charter
Donald Asplen	CEO	Achievement House Cyber Charter
James Flick	District Level Leaders	Achievement House Cyber Charter
Kris Botes	Guidance Counselor	Achievement House Cyber Charter
Neal Thomas	Principal	Achievement House Cyber Charter
Shana Harris	Other	Achievement House Cyber Charter School
Beth Anne Stork	Parent	Achievement House Cyber Charter School
Lentoya Ellison	Other	Achievement House Cyber Charter School
Paul Dubin	Teacher	Achievement House Cyber Charter School
Eveleen Danishevsky	Student	Achievement House Cyber Charter School
Beth McKee	Other	Chester County IU

Name	Position	Building/Group
Jodi Byrne	Other	Achievement House Cyber Charte

ESTABLISHED PRIORITIES

Priority Statement	Outcome Category
IF we use an evidence-based, systematic and collaborative planning process across all subjects THEN our students will demonstrate an increase in academic achievement BECAUSE our instruction will be aligned to the needs and interests of our students needs to improve staff practices and student learning outcomes.	Essential Practices 3: Provide Student-Centered Support Systems Essential Practices 1: Focus on Continuous Improvement of Instruction
If we promote and sustain a positive school climate environment THEN students will have meaningful academic, social, and emotional outcomes BECAUSE they will feel valued, supported and safe.	School climate and culture Regular Attendance

ACTION PLAN AND STEPS

Evidence-based Strategy
Family Engagement

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Family engagement	By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Select Parent/Family Training material to support families with their child's academic, social and emotional success	2022-08-01 - 2022-10-28	Truancy Re-Engagement Coach	Parenting Wisely; Strengthening Families; Creating Lasting Family Connections (CLFC) Program; Families and Schools Together Measurable: Provides remote learning to families that can translate to school format
Identify a point of contact for parent training on parenting/family program	2022-09-05 - 2022-11-30	enrollment/orientation	Parenting Wisely Measurable: Willing candidate Measurable: # of parents enrolled
Enroll parents in parent/family training	2022-11-30 - 2022-12-22	Parent/Guardian Coordinator and others	PTO meetings, Parent Orientations, Parenting Wisely, Achievement House Connects Measurable: # of parents enrolled
Evaluate parent training through surveys and parent interviews	2022-08-08 - 2023-05-31	Parent/Guardian Coordinator and others	Survey to be given needs to be written. Schedule for when surveys will be given. Schedule for when data will be reviewed. Measurable: Surveys collected and responses in survey
Create survey based on Modified Flamboyan school wide Family Engagement Rubric	2022-08-08 - 2022-09-15	Family engagement team	Modified Flamboyan school wide Family Engagement Rubric

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Administer Modified Flamboyan school-wide Family Engagement survey to staff quarterly	2022-11-04 - 2023-06-12	Family engagement team	Developed survey from modified Flamboyan school-wide Family Engagement Rubric
Evaluate Modified Flamboyan school-wide Family Engagement survey results and adjust as needed.	2022-11-14 - 2023-06-30	Family engagement teacm	survey from modified Flamboyan school-wide Family Engagement Rubric and quarterly results
Enrollment and roll out of Achievement House Connects to parent/guardians	2022-08-08 - 2022-09-30	Parent/Guardian Engagement Coordinator	Achievement House Connects
Use analytical data from Achievement House Connects to monitor progress.	2022-10-31 - 2022-12-22	Parent/Guardian Engagement Coordinator	Achievement House Connects

Anticipated Outcome

90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Monitoring/Evaluation

Modified Flamboyan school wide Family Engagement Rubric

Evidence-based Strategy

Family engagement

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Attendance	By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Initiate Positive Action to build personal and collective strength	2022-08-08 - 2022-09-30	Resource manager, School counselor (Social Worker)	Positive Action Measurable: Student: ESSER II Grant for Positive Action; Tier 1
Identify Positive Action lessons to incorporate in Future Ready classrooms	2022-08-08 - 2022-09-30	Resource manager, School counselor (Social Worker), Future Ready AHIT leader, Dean of	Positive Action, Future Ready session calendar Measurable: Number of Future Ready sessions used and attendance during. Tier 1 Positive Action, Future Ready session calendar Measurable: Number of Future Ready sessions used and attendance during. Tier 1

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
		Students	
Create a schedule for students to engage in Positive Action	2022-08-08 - 2022-09-30	Student engagement team	Positive Action Measurable: Schedule. Student usage. Tier 1
Administer student surveys to gain insight on student perceptions of Positive Action	2023-05-01 - 2023-05-31	student engagement team	Survey needs to be written and schedule for distribution Measurable: Created survey and schedule Tier 1
Analyze Pre implementation data on Positive Action	2022-08-08 - 2022-09-30	TBD; Data Analyst	Survey results Measurable: Data analysis of results. Tier 1
Analyze Post implementation data on Positive Action	2023-05-01 - 2023-05-30	TBD; Data Analyst	Survey results Measurable: Data analysis of results. Tier 1
Initiate referral system for Supports for Students Exposed to Trauma (SSET) program	2022-08-08 - 2022-09-30	Resource manager, School counselor (Social Worker)	Tier 2, 3 intervention for student identified as having being exposed to Trauma; ESSA grant
Finalize Health of Homeroom spreadsheet for Loop Back meetings to include trauma-informed supports as well as evaluating the effectiveness of the supports	2022-07-11 - 2022-12-01	TBS; Principal, Dean of Students, Head Mentor, SAP Team leaders	Health of Homerom spreadsheet, Loop Back meeting schedule for 2022-23 Measurable: spreadsheet and meeting schedule.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Send letter & Care package home to previously identified high truancy students	2022-07-18 - 2022-09-30	SAP team; Dean's Team	Care package items. List of high truancy students Measurable: Number of care packages sent
Refresh Homeroom Coaches Handbook to provide guidance for 1) discussion on students' interests, 2) conversation points for students with 3 day absences including, communication of confirmation of notice and what to communicate about 6+ absences	2022-07-11 - 2022-09-30	Dean of Students, Head Mentor, Captains, Principal	Homeroom Coach Handbook materials from 2021-2022; Current letters for 3 day and 6 day alerts Measurable: Number of 3 day absence communication notes in EdInsight? Number of 6 absences communication notes in EdInsight?
Monthly Dean's Team review of EWS and HRC communication data	2022-09-30 - 2023-05-31	Dean of students	EdInsight and truancy data
Monitor Ed Insight quarterly for 2 way communications of students with 3 or more absences	2022-11-04 - 2023-05-31	Dean of students, student engagement team	EdInsight data

Anticipated Outcome

70% of AHCCS students will attend 90% of their school days

Monitoring/Evaluation

Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74%

Q3).

Evidence-based Strategy

Student Engagement

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Core content Achievement	By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Develop vertical alignment of courses and standards within each department while continuing to align scope, sequence, and standards within individual course curriculum maps.	2022-08-22 - 2023-06-16	Curriculum Coordinator and Department Points of Contact	Department Meeting Times Curriculum Maps Current Research, templates, and training
Departments identify priority standards and benchmarks for vertical alignment.	2022-08-05 - 2022-11-04	Curriculum Coordinator	Department POCs
Provide professional development on developing formative and summative assessments that best identify student need.	2022-08-15 - 2023-01-30	Curriculum Coordinator, curriculum coach,	curriculum coach, POCs Student formative and summative data

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
		POCs	
Develop formative and summative assessments for course-identified standards of focus or benchmarks.	2022-08-15 - 2022-12-15	Curriculum Coordinator	curriculum coach, POCs Student formative and summative data
Develop both asynchronous and synchronous targeted remediation for each course-identified standard of focus or department identified benchmark.	2022-12-16 - 2023-03-15	Curriculum Coordinator	curriculum coach, POCs department meeting times
Provide developed asynchronous or synchronous targeted remediation for students who are not at 70% or higher as determined on a quarterly basis.	2022-08-22 - 2023-06-16	Curriculum Coordinator and curriculum coach, Curriculum POCs	Teacher practice, teacher data collection and review, teacher practice

Anticipated Outcome

60% of students passing core content courses with a 70% or higher.

Monitoring/Evaluation

Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.

Evidence-based Strategy

Curriculum Mapping - vertical alignment of courses

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Core content Achievement	By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed

Anticipated Outcome

Monitoring/Evaluation

Evidence-based Strategy

Universal Design for learning

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Data driven instruction	By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Provide monthly professional development for instructional staff on universal design such as authentic assessment, cross-curriculum techniques, differentiated instruction, and PBL.	2022-08-22 - 2023-01-30	Curriculum Coordinator and curriculum coach, Curriculum POCs, Principal	
Provide "Look For" templates and tools for teachers to use to self-assess, adjust instruction, and provide evidence of practice in their teacher observations.	2022-08-22 - 2022-11-04	Curriculum Coordinator and curriculum coach, Curriculum POCs, Principal	
Provide a centralized repository with UDL lesson exemplars for teachers to use as a resource in developing lessons that support diverse teaching and learning.	2022-08-22 - 2022-09-30	Curriculum Coordinator and curriculum coach, Curriculum POCs	
Embed UDL instruction through authentic assessment, differentiated instruction, cross-curriculum, or PBL, at least one time per marking period as measured through formal and informal teacher observation.	2022-08-22 - 2023-01-30	Teachers	
Monitor progress of UDL implementation and share models, instruction, and supports one time per month at regularly scheduled department meetings.	2022-08-22 - 2023-01-30	Curriculum Coordinator and curriculum coach, Curriculum POCs	
Provide monthly data collection points for teachers to self-report their progress, professional development or resources requests, or any other supports needed.	2022-09-30 - 2023-03-31	Educational Data team, Curriculum Coordinator and curriculum coach,	

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
		Curriculum POCs, Principal	

Anticipated Outcome

Monitoring/Evaluation

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)	Family Engagement	Identify a point of contact for parent training on parenting/family program	09/05/2022 - 11/30/2022

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Initiate Positive Action to build personal and collective strength	08/08/2022 - 09/30/2022

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Refresh Homeroom Coaches Handbook to provide guidance for 1) discussion on students' interests, 2) conversation points for students with 3 day absences including, communication of confirmation of notice and what to communicate about 6+ absences	07/11/2022 - 09/30/2022

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Develop vertical alignment of courses and standards within each department while continuing to align scope, sequence, and standards within individual course curriculum maps.	08/22/2022 - 06/16/2023

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Departments identify priority standards and benchmarks for vertical alignment.	08/05/2022 - 11/04/2022

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Provide professional development on developing formative and summative assessments that best identify student need.	08/15/2022 - 01/30/2023

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles. (Data driven instruction)	Universal Design for learning	Provide monthly professional development for instructional staff on universal design such as authentic assessment, cross-curriculum techniques, differentiated instruction, and PBL.	08/22/2022 - 01/30/2023

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles. (Data driven instruction)	Universal Design for learning	Provide "Look For" templates and tools for teachers to use to self-assess, adjust instruction, and provide evidence of practice in their teacher observations.	08/22/2022 - 11/04/2022

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles. (Data driven instruction)	Universal Design for learning	Provide a centralized repository with UDL lesson exemplars for teachers to use as a resource in developing lessons that support diverse teaching and learning.	08/22/2022 - 09/30/2022

APPROVALS & SIGNATURES

Assurance of Quality and Accountability

Assurance of Quality and Accountability

The Building Administrator, Superintendent/Chief Executive Officer and President of the School Board will affirm the following statements.

We affirm that our school has developed a School Improvement Plan based upon a thorough review of the essential practices to advance educational programs and processes and improve student achievement.

We affirm that the action plans that we will be implementing address our specific school needs, include strategies that provide educational opportunities and instructional strategies for all students and each of the student groups, increases the amount and quality of learning time, and provides equity in the curriculum which may include programs, activities, and courses necessary to provide a well-rounded education. These plans address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards.

We, the undersigned, hereby certify that the school level plan has been duly reviewed by the Building Administrator, Superintendent of Schools and formally approved by the district's Board of Education, per guidelines required by the Pennsylvania Department of Education.

We hereby affirm and assure that this plan:

- Addresses all the **required components** prescribed by the Pennsylvania Department of Education
- Meets **ESSA requirements**
- Includes **at least one evidence-based strategy that meets one of the three highest levels of evidence outlined in ESSA**
- Has a **high probability of improving student outcomes**
- Has sufficient **LEA leadership and support to ensure successful implementation**

With this Assurance of Quality & Accountability, we request the Pennsylvania Department of Education grant formal approval to implement this plan.

School Board Minutes or Affirmation Statement

Signature (Entered Electronically and must have access to web application).

Chief School Administrator

School Improvement Facilitator Signature

Building Principal Signature   Neal Thomas   2022-07-19

ADDENDUM A: BACKGROUND INFORMATION TO INFORM PLAN

Strengths	Challenges
English Language Arts/Literature All Student Group Meets the Standard Demonstrating Growth	English Language Arts/Literature All Student Group Did Not Meet Interim Goal/Improvement Target
Identify and address individual student needs	Mathematics/Algebra All Student Group Did Not Meet Interim Goal/Improvement Target
Implement evidence-based strategies to engage families to support learning	Regular Attendance All Student Group Did Not Meet Performance Standard
Coordinate fiscal resources from local, state, and federal programs to achieve the district's goals and priorities	Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically
ELA Growth is 76.0 met statewide growth of 70 (State average 75)	Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based
Math Growth was lower than the state average (70)	ELA Achievement for the 2020-21 school year was 43.2% - this is below the statewide average of 55%.
Growth in Biology for students with disabilities was 74 which was lower than the state average (75.1%)	Math Achievement was 22.6% (Statewide average was 37.3%)
	Biology Achievement for the 2020-21 school year was 32.4% (Statewide average was 63.7%).
AHCCS offers career readiness opportunities for students in specific career courses in each grade level and across subjects in all subject areas.	
Four year cohort graduation rate is showing growth and is a focus	

Strengths	Challenges
of our SSIP (State systemic improvement plan with PaTTAN)	9.8% behind the statewide average in percentage of career standards benchmark. Should increase in year 2 with full implementation and opportunities within courses to complete.
We have a statewide Title I program	Four-year cohort graduation rate for students identifying as Hispanic is 36%. (up from last year at 29%)
We have a full-time dedicated EL Teacher and EL Mentor assigned to our EL students.	Chapter 339 (Career ready evidence) - We do collect and report evidence.
Students with disabilities showed an increase in performance (54%) from the previous year in ELA progress measures.	Economically disadvantaged students had a decrease in performance in ELA measures from previous year.
Economically disadvantaged students had a increase in performance in Science measures from previous year. (up 68%)	Economically disadvantaged students had a decrease in performance in Math measures from previous year.
Students with disabilities showed an increase in performance which met or exceeded interim targets from the previous year in Science progress measures. (up 74%)	Graduation rate for (students considered economically disadvantaged) is lower than All (46.9%)
	Graduation rate (Black) is lower than All (36%)
Implement evidence-based strategies to engage families to support learning	Graduation rate (Hispanic) is lower than All (44.4%)
	Foster a vision and culture of high expectations for success for all students, educators, and families
	Promote and sustain a positive school environment where all

members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically

Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based

Most Notable Observations/Patterns

Re-engaging the students who have become disengaged by promoting and sustaining a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually, and physically. Using data to inform our practices in a systematic and collaborative way that includes coordinating and aligning our instruction. Continuing the work that has happened the past year with MTSS, SAP, and PBIS in order to respond quickly and appropriately to student needs and re-engage students who become disengaged. Using collaborative planning time to create lessons and assessments that responds to student needs and is universally designed.

Challenges	Discussion Point	Priority for Planning
Foster a vision and culture of high expectations for success for all students, educators, and families	We have not had training and protocols in place for staff to consistently lead and follow in ensuring instruction is coordinated, aligned, and evidence-based.	
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based	We don't have protocols in place to reflect on and monitor the progress of professional learning to meet our specific needs.	

ADDENDUM B: ACTION PLAN

Action Plan: Family Engagement

Action Steps	Anticipated Start/Completion Date
Select Parent/Family Training material to support families with their child's academic, social and emotional success	08/01/2022 - 10/28/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed		PD Step	Comm Step
Parenting Wisely; Strengthening Families; Creating Lasting Family Connections (CLFC) Program; Families and Schools Together Measurable: Provides remote learning to families that can translate to school format		no	no

Action Steps	Anticipated Start/Completion Date
Identify a point of contact for parent training on parenting/family program	09/05/2022 - 11/30/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
Parenting Wisely Measurable: Willing candidate Measurable: # of parents enrolled	yes	no

Action Steps	Anticipated Start/Completion Date
Enroll parents in parent/family training	11/30/2022 - 12/22/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
PTO meetings, Parent Orientations, Parenting Wisely, Achievement House Connects Measurable: # of parents enrolled	no	yes

Action Steps	Anticipated Start/Completion Date
Evaluate parent training through surveys and parent interviews	08/08/2022 - 05/31/2023

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
Survey to be given needs to be written. Schedule for when surveys will be given. Schedule for when data will be reviewed. Measurable: Surveys collected and responses in survey	no	yes

Action Steps	Anticipated Start/Completion Date
Create survey based on Modified Flamboyan school wide Family Engagement Rubric	08/08/2022 - 09/15/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed		PD Step	Comm Step
Modified Flamboyan school wide Family Engagement Rubric		no	no

Action Steps	Anticipated Start/Completion Date
Administer Modified Flamboyan school-wide Family Engagement survey to staff quarterly	11/04/2022 - 06/12/2023

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
Developed survey from modified Flamboyan school-wide Family Engagement Rubric	no	yes

Action Steps	Anticipated Start/Completion Date
Evaluate Modified Flamboyan school-wide Family Engagement survey results and adjust as needed.	11/14/2022 - 06/30/2023

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
survey from modified Flamboyan school-wide Family Engagement Rubric and quarterly results	no	no

Action Steps	Anticipated Start/Completion Date
Enrollment and roll out of Achievement House Connects to parent/guardians	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
Achievement House Connects	no	yes

Action Steps	Anticipated Start/Completion Date
Use analytical data from Achievement House Connects to monitor progress.	10/31/2022 - 12/22/2022

Monitoring/Evaluation	Anticipated Output
Modified Flamboyan school wide Family Engagement Rubric	90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement rubric for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement.

Material/Resources/Supports Needed	PD Step	Comm Step
Achievement House Connects	no	no

Action Plan: Family engagement

Action Steps	Anticipated Start/Completion Date
Initiate Positive Action to build personal and collective strength	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed	PD Step	Comm Step
Positive Action Measurable: Student: ESSER II Grant for Positive Action; Tier 1	yes	no

Action Steps	Anticipated Start/Completion Date
Identify Positive Action lessons to incorporate in Future Ready classrooms	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Positive Action, Future Ready session calendar Measurable: Number of Future Ready sessions used and attendance during. Tier 1 Positive Action, Future Ready session calendar Measurable: Number of Future Ready sessions used and attendance during. Tier 1		no	yes

Action Steps	Anticipated Start/Completion Date
Create a schedule for students to engage in Positive Action	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Positive Action Measurable: Schedule. Student usage. Tier 1		no	no

Action Steps	Anticipated Start/Completion Date
Administer student surveys to gain insight on student perceptions of Positive Action	05/01/2023 - 05/31/2023

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Survey needs to be written and schedule for distribution Measurable: Created survey and schedule Tier 1		no	yes

Action Steps	Anticipated Start/Completion Date
Analyze Pre implementation data on Positive Action	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed	PD Step	Comm Step
Survey results Measurable: Data analysis of results. Tier 1	no	no

Action Steps	Anticipated Start/Completion Date
Analyze Post implementation data on Positive Action	05/01/2023 - 05/30/2023

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Survey results Measurable: Data analysis of results. Tier 1		no	no

Action Steps	Anticipated Start/Completion Date
Initiate referral system for Supports for Students Exposed to Trauma (SSET) program	08/08/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed	PD Step	Comm Step
Tier 2, 3 intervention for student identified as having being exposed to Trauma; ESSA grant	no	yes

Action Steps	Anticipated Start/Completion Date
Finalize Health of Homeroom spreadsheet for Loop Back meetings to include trauma-informed supports as well as evaluating the effectiveness of the supports	07/11/2022 - 12/01/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Health of Homerom spreadsheet, Loop Back meeting schedule for 2022-23 Measurable: spreadsheet and meeting schedule.		no	no

Action Steps	Anticipated Start/Completion Date
Send letter & Care package home to previously identified high truancy students	07/18/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
Care package items. List of high truancy students Measurable: Number of care packages sent		no	yes

Action Steps	Anticipated Start/Completion Date
Refresh Homeroom Coaches Handbook to provide guidance for 1) discussion on students' interests, 2) conversation points for students with 3 day absences including, communication of confirmation of notice and what to communicate about 6+ absences	07/11/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed	PD Step	Comm Step
Homeroom Coach Handbook materials from 2021-2022; Current letters for 3 day and 6 day alerts Measurable: Number of 3 day absence communication notes in EdInsight? Number of 6 absences communication notes in EdInsight?	yes	yes

Action Steps	Anticipated Start/Completion Date
Monthly Dean's Team review of EWS and HRC communication data	09/30/2022 - 05/31/2023

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
EdInsight and truancy data		no	no

Action Steps	Anticipated Start/Completion Date
Monitor Ed Insight quarterly for 2 way communications of students with 3 or more absences	11/04/2022 - 05/31/2023

Monitoring/Evaluation	Anticipated Output
Quarterly Benchmarks to show 70% of students are attending 90% of their school days by the end of the school year (80% Q1, 77% Q2, 74% Q3).	70% of AHCCS students will attend 90% of their school days

Material/Resources/Supports Needed		PD Step	Comm Step
EdInsight data		no	no

Action Plan: Student Engagement

Action Steps	Anticipated Start/Completion Date
Develop vertical alignment of courses and standards within each department while continuing to align scope, sequence, and standards within individual course curriculum maps.	08/22/2022 - 06/16/2023

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
Department Meeting Times Curriculum Maps Current Research, templates, and training	yes	no

Action Steps	Anticipated Start/Completion Date
Departments identify priority standards and benchmarks for vertical alignment.	08/05/2022 - 11/04/2022

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
Department POCs	yes	no

Action Steps	Anticipated Start/Completion Date
Provide professional development on developing formative and summative assessments that best identify student need.	08/15/2022 - 01/30/2023

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
curriculum coach, POCs Student formative and summative data	yes	no

Action Steps	Anticipated Start/Completion Date
Develop formative and summative assessments for course-identified standards of focus or benchmarks.	08/15/2022 - 12/15/2022

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
curriculum coach, POCs Student formative and summative data	no	no

Action Steps	Anticipated Start/Completion Date
Develop both asynchronous and synchronous targeted remediation for each course-identified standard of focus or department identified benchmark.	12/16/2022 - 03/15/2023

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
curriculum coach, POCs department meeting times	no	no

Action Steps	Anticipated Start/Completion Date
Provide developed asynchronous or synchronous targeted remediation for students who are not at 70% or higher as determined on a quarterly basis.	08/22/2022 - 06/16/2023

Monitoring/Evaluation	Anticipated Output
Quarterly benchmarks to show growth up to 60% of students passing core content courses with a 70% or higher.	60% of students passing core content courses with a 70% or higher.

Material/Resources/Supports Needed	PD Step	Comm Step
Teacher practice, teacher data collection and review, teacher practice	no	no

Action Plan: Curriculum Mapping - vertical alignment of courses

Action Plan: Universal Design for learning

Action Steps	Anticipated Start/Completion Date
Provide monthly professional development for instructional staff on universal design such as authentic assessment, cross-curriculum techniques, differentiated instruction, and PBL.	08/22/2022 - 01/30/2023

Monitoring/Evaluation	Anticipated Output

Material/Resources/Supports Needed		PD Step	Comm Step
		yes	no

Action Steps	Anticipated Start/Completion Date		
Provide "Look For" templates and tools for teachers to use to self-assess, adjust instruction, and provide evidence of practice in their teacher observations.	08/22/2022 - 11/04/2022		

Monitoring/Evaluation	Anticipated Output		

Material/Resources/Supports Needed		PD Step	Comm Step
		yes	no

Action Steps	Anticipated Start/Completion Date
Provide a centralized repository with UDL lesson exemplars for teachers to use as a resource in developing lessons that support diverse teaching and learning.	08/22/2022 - 09/30/2022

Monitoring/Evaluation	Anticipated Output

Material/Resources/Supports Needed		PD Step	Comm Step
		yes	no

Action Steps	Anticipated Start/Completion Date
Embed UDL instruction through authentic assessment, differentiated instruction, cross-curriculum, or PBL, at least one time per marking period as measured through formal and informal teacher observation.	08/22/2022 - 01/30/2023

Monitoring/Evaluation	Anticipated Output

Material/Resources/Supports Needed		PD Step	Comm Step
		no	no

Action Steps	Anticipated Start/Completion Date
Monitor progress of UDL implementation and share models, instruction, and supports one time per month at regularly scheduled department meetings.	08/22/2022 - 01/30/2023

Monitoring/Evaluation	Anticipated Output		

Material/Resources/Supports Needed		PD Step	Comm Step
		no	no

Action Steps	Anticipated Start/Completion Date
Provide monthly data collection points for teachers to self-report their progress, professional development or resources requests, or any other supports needed.	09/30/2022 - 03/31/2023

Monitoring/Evaluation	Anticipated Output

Material/Resources/Supports Needed		PD Step	Comm Step
		no	no

ADDENDUM C: PROFESSIONAL DEVELOPMENT PLANS

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)	Family Engagement	Identify a point of contact for parent training on parenting/family program	09/05/2022 - 11/30/2022
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Initiate Positive Action to build personal and collective strength	08/08/2022 - 09/30/2022
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Refresh Homeroom Coaches Handbook to provide guidance for 1) discussion on students' interests, 2) conversation points for students with 3 day	07/11/2022 - 09/30/2022

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
		absences including, communication of confirmation of notice and what to communicate about 6+ absences	
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Develop vertical alignment of courses and standards within each department while continuing to align scope, sequence, and standards within individual course curriculum maps.	08/22/2022 - 06/16/2023
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Departments identify priority standards and benchmarks for vertical alignment.	08/05/2022 - 11/04/2022

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
By May 31, 2023, AHCCS 60% of students will pass core content courses with a 70% or higher. (Core content Achievement)	Student Engagement	Provide professional development on developing formative and summative assessments that best identify student need.	08/15/2022 - 01/30/2023
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles. (Data driven instruction)	Universal Design for learning	Provide monthly professional development for instructional staff on universal design such as authentic assessment, cross-curriculum techniques, differentiated instruction, and PBL.	08/22/2022 - 01/30/2023
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons	Universal Design for	Provide "Look For" templates and	08/22/2022 - 11/04/2022

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
that support and challenge diverse learning styles. (Data driven instruction)	learning	tools for teachers to use to self-assess, adjust instruction, and provide evidence of practice in their teacher observations.	
By end of Q4, 90% of teacher observations show that teachers provide students with multiple ways to gain and express their learning through universally designed lessons that support and challenge diverse learning styles. (Data driven instruction)	Universal Design for learning	Provide a centralized repository with UDL lesson exemplars for teachers to use as a resource in developing lessons that support diverse teaching and learning.	08/22/2022 - 09/30/2022

PROFESSIONAL DEVELOPMENT PLANS

Professional Development Step	Audience	Topics of Prof. Dev
Train Curriculum Point of Contacts on strategies to establish vertical alignment within core subject areas.	Curriculum POCs	Train Curriculum Point of Contacts on strategies to establish vertical alignment within core subject areas.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Vertical alignment	08/15/2022 - 05/31/2023	Curriculum Coordinator

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Departments work to establish priorities, benchmarks and standards for vertical alignment.	Subject area departments	Departments meet monthly with their Point of Contacts and Curriculum Coordinator/Curriculum Coach to establish priorities, benchmarks, and standards for vertical alignment and continue the process of mapping and alignment.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Vertical alignment within each department	09/05/2022 - 06/05/2023	Department Curriculum POCs, Curriculum coordinator and coach

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Universal design developed within formative and summative assessments.	Department, Curriculum POC groups (teachers)	Instructional staff will receive Professional Development on how to use universal design within formative and summative assessments and follow up strategies to address individual student learning gaps through remediation such as differentiated instruction.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Usage in classes	08/22/2022 - 12/22/2022	Department POCs, Curriculum Coordinator and Coach

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Repository for instruction and display of completed curriculum maps.	Teachers	Develop repository with both Professional Development instruction and time for departments to display completed curriculum maps for each course and a vertical alignment map for core courses or course progression pathways.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Submissions to repository	05/17/2022 - 06/05/2023	Curriculum coordinator

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Train curriculum POCs on the core areas of Universal Design	Curriculum POCs	Train Curriculum Point of Contacts on the core areas of Universal Design: engagement, content delivery, and expression/assessment so that they can coach their teams within their core content in complement to all staff PD sessions in fall 2022.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Universal Design implementation	08/05/2022 - 03/30/2023	Curriculum coordinator, Curriculum coach, Principal

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
All staff PD on principles of UDL	Teachers	All Staff Professional Development on the principles of UDL and ways it can be implemented into our existing curriculum to continue building ways to best support and educate our diverse learners.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Implementation of UDL	08/05/2022 - 03/30/2023	curriculum coordinator and coach, POCs, Principal

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Develop a UDL repository.	Teachers	Develop our UDL repository with exemplars and tools such as "Look for" tablets and provide continued Professional Development with time for staff to examine and implement these tools with built in accountability through self-reflection and self-collection tools of evidence as well as formal and non-formal observations by administration and/or Curriculum team.

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Implementation of tools	08/22/2022 - 06/05/2023	Curriculum Coordinator and Coach, POCs, Principal

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Parent/Family training delivery	Parents, families	Parenting Wisely; Strengthening Families; Creating Lasting Family Connections (CLFC) Program; Families and Schools Together

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Surveys collected and responses in survey	08/15/2022 - 10/31/2022	Enrollment/Orientation lead

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Initiate positive action	Family engagement team	Positive Action Measurable: Student: ESSER II Grant for Positive Action; Tier 1

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Identify lessons to be presented to students.	08/15/2022 - 10/31/2022	Family engagement team

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

Professional Development Step	Audience	Topics of Prof. Dev
Train teachers on updated Homeroom coach handbook	Teachers, mentors (any HR coach)	Revised Homeroom Coach Handbook materials from 2021-2022; Current letters for 3 day and 6 day alerts

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Implementation of HR coach handbook	07/18/2022 - 08/29/2022	Dean of students, lead mentor, captains, Principal

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:

ADDENDUM D: ACTION PLAN COMMUNICATION

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)	Family Engagement	Enroll parents in parent/family training	2022-11-30 - 2022-12-22
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)	Family Engagement	Evaluate parent training through surveys and parent interviews	2022-08-08 - 2023-05-31
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)	Family Engagement	Administer Modified Flamboyan school-wide Family Engagement survey to staff quarterly	2022-11-04 - 2023-06-12
By May 31, 2023, 90% of staff will rate Achievement House at a Stage 4 on the School-wide engagement survey for creating a welcoming and engaging climate with strong	Family Engagement	Enrollment and roll out of	2022-08-08 - 2022-

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
relationships and communications between families and staff and partnering with families to support student achievement. (Family engagement)		Achievement House Connects to parent/guardians	09-30
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Identify Positive Action lessons to incorporate in Future Ready classrooms	2022-08-08 - 2022-09-30
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Administer student surveys to gain insight on student perceptions of Positive Action	2023-05-01 - 2023-05-31
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Initiate referral system for Supports for Students Exposed to Trauma (SSET) program	2022-08-08 - 2022-09-30
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their	Family	Send letter & Care	2022-07-18

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
school days. (Attendance)	engagement	package home to previously identified high truancy students	- 2022-09-30
By May 31, 2023, 70% of AHCCS students enrolled will attend at least 90% of their school days. (Attendance)	Family engagement	Refresh Homeroom Coaches Handbook to provide guidance for 1) discussion on students' interests, 2) conversation points for students with 3 day absences including, communication of confirmation of notice and what to communicate about 6+ absences	2022-07-11 - 2022-09-30

COMMUNICATIONS PLAN

Communication Step	Audience	Topics/Message of Communication
Enroll parents	AHCCS parents and families	PTO meetings, Parent Orientations, Parenting Wisely, Achievement House Connects

Anticipated Timeframe	Frequency	Delivery Method
09/05/2022 - 10/03/2022	Multiple means and frequency	Email

Lead Person/Position
Parent/Guardian coordinator

Communication Step	Audience	Topics/Message of Communication
Parent interviews	Parents and families	Surveys collected and responses in survey

Anticipated Timeframe	Frequency	Delivery Method
08/15/2022 - 05/31/2023	Phone interviews completed as needed after quarterly surveys.	Other

Lead Person/Position

Parent/Guardian coordinator

Communication Step	Audience	Topics/Message of Communication
Administer modified flamboyan survey to staff	AHCCS staff	Survey

Anticipated Timeframe	Frequency	Delivery Method
11/04/2022 - 05/31/2023	Quarterly	Email

Lead Person/Position

Family Engagement team

Communication Step	Audience	Topics/Message of Communication
Achievement House connects rollout	AHCCS families, staff	Achievement House connects

Anticipated Timeframe	Frequency	Delivery Method
08/30/2022 - 09/30/2022	1x	Email

Lead Person/Position
Parent/Guardian engagement coordinator

Communication Step	Audience	Topics/Message of Communication
Positive action steps	Truant students and their families	Care package items. List of high truancy students

Anticipated Timeframe	Frequency	Delivery Method
07/18/2022 - 09/30/2022	1x	Letter

Lead Person/Position
SAP team, Dean team

Communication Step	Audience	Topics/Message of Communication
Homeroom Coach handbook	Staff	Revised Homeroom Coach Handbook materials from 2021-2022; Current letters for 3 day and 6 day alerts

Anticipated Timeframe	Frequency	Delivery Method
08/23/2022 - 09/16/2022	As needed to review	Presentation

Lead Person/Position
Dean of Students, Head Mentor, Captains

Communication Step	Audience	Topics/Message of Communication
Student surveys on positive action	Students	Positive action

Anticipated Timeframe	Frequency	Delivery Method
08/15/2022 - 05/31/2023	quarterly	Email

Lead Person/Position
Student engagement team

Communication Step	Audience	Topics/Message of Communication
Identify positive Action lessons	Students and families	Positive action, Future Ready sessions

Anticipated Timeframe	Frequency	Delivery Method
08/08/2022 - 09/19/2022	As needed	Letter

Lead Person/Position
Resource manager

Communication Step	Audience	Topics/Message of Communication
Initiate referral system	Staff	ESSA grant, Tier 2 and 3 interventions for students identified as having been exposed to trauma

Anticipated Timeframe	Frequency	Delivery Method
08/08/2022 - 09/30/2022	As needed	Email

Lead Person/Position

Resource manager

ADDENDUM E: COMPREHENSIVE PLAN COMMUNICATIONS

Communication Step	Topics of Message	Mode	Audience	Anticipated Timeline
Public posting	Post plan publicly on website	Public website	Public	30 days - July 18- Aug 15