ADMINISTRATIVE INTERVIEW

Name of LEA: _____
Date of Monitoring: _____
Chairperson: _____

Demographics

AI 1.   How many students are enrolled in the LEA?
AI 2.   How many students with disabilities are enrolled in the LEA?
AI 3.   Are there any major trends in enrollment data, i.e. major increases or decreases in either overall student population, and/or students with disabilities? If so, describe.
AI 4.   How many school buildings are there in the LEA, and how are they organized, i.e. elementary, middle, high school?

Administrative Structure

AI 5.   Describe the organizational structure of the special education program.
AI 6.   How many special education teachers are employed by the LEA?
AI 7.   How many school psychologists are employed by the LEA?
AI 8.   How many paraeducators are employed by the LEA?
AI 9.   Does the LEA contract out for special education programs, related services, and/or other services? If yes, describe.
AI 10.   What is the role of the building principal in administering and operating special education programs, overall and day-to-day?
AI 11.   How are related services (psychological counseling, physical therapy, speech therapy, etc.) provided (example: pull out, inclusive programs in the classroom, co-teaching models, etc.)?

Collaboration with Families

AI 12.   Describe your collaboration(s) with parent organizations (general education and special education), e.g. local task force, parent advocacy groups, and PTA.
AI 13.   How does the LEA offer families of students with disabilities opportunities to provide input about their concerns and training needs?

Provision of Services in the Least Restrictive Environment

AI 14.   Describe the accommodations and modifications provided to students to enable them to access the general education curriculum.
AI 15.   Describe how the LEA provides supports to enable students with disabilities to participate in extracurricular programs.
AI 16.   What barriers do you perceive that prevent students with disabilities from participating in general education?
AI 16a.   What actions are being taken by the LEA to overcome these barriers?
AI 17.   Describe how general education teachers are being provided with training and assistance to enable them to implement needed academic and behavioral supports in their classes.
AI 18.   What positive approaches for students with disabilities does the LEA use in response to discipline issues?

AI 19.   Describe factors that contribute to placing students outside the LEA. (Including placements in other LEAs, centers, out-of-state facilities, APSs, alternative education programs, and other placements.)

AI 20.   Describe your LEA's involvement in decision-making for students you have placed outside of the school district or charter school.

Strengths and Needs

AI 21.   Describe the strengths of the programs/services provided for students with disabilities by the LEA.

AI 22.   Describe the needs of the programs/services provided for students with disabilities by the LEA.